

DEPARTMENT OF EDUCATION

Paul Givan, Minister
Rathgael House, Balloo Road
Bangor, BT19 7PR

Pat Sheehan MLA
Parliament Buildings
Ballymiscaw
Stormont

7 November 2025
AQW 34275/22-27

Pat Sheehan MLA has asked:

To ask the Minister of Education whether he will publish the minutes of all meetings he has held with departmental officials, to date, in relation to the School Uniforms (Guidelines and Allowances) Bill.

ANSWER

The minutes of meetings held with my officials to date in relation to the School Uniforms (Guidelines and Allowances) Bill, have been deposited in the Assembly Library.



Paul Givan MLA
Minister of Education

MINISTER'S PRE-BRIEF AND MEETING NOTE

☒ **PRE-BRIEF**

☐ **MEETING**

DATE AND TIME OF MEETING:		15 September 2025 11.30am	
TITLE/ORGANISATION:		Pre-brief for Consideration Stage of the School Uniforms (Guidelines and Allowances) Bill	
VENUE:	☒ PB	☐ Rathgael	☐ OTHER:
LIST OF ATTENDEES: <i>(As follows)</i>			
☒ Minister	☒ SpAd:	☐ Minister PS	☐ Minister APS
OFFICIALS:	Margaret Rose McNaughton [REDACTED]		
OTHERS:			
KEY POINTS DISCUSSED: Discussed the content of the Ministerial speeches and the running order of Consideration Stage. Officials apologised for their mistake in providing a commitment during Committee Stage to share draft guidelines. Minister accepted officials had made a genuine mistake and had been acting in good faith. Minister asked whether any amendments were mutually exclusive and officials confirmed this would be advised at the outset of Consideration Stage as part of the Speaker's briefing.			

ISSUES AGREED:

Speeches agreed.

ACTION POINTS / OFFICIAL RESPONSIBLE:

N/a

NOTE WRITTEN BY:

[REDACTED]

DATE:

18/09/2025

Signed and dated by Private Secretary: [REDACTED] 18 September

:-

Ministers clearance : _____.

MINISTER'S PRE-BRIEF AND MEETING NOTE

☒ PRE-BRIEF

☐ MEETING

DATE AND TIME OF MEETING:		29 September 2025 11.55am	
TITLE/ORGANISATION:		Pre-brief for Further Consideration Stage of the School Uniforms (Guidelines and Allowances) Bill	
VENUE:	☒ PB	☐ Rathgael	☐ OTHER:
LIST OF ATTENDEES: <i>(As follows)</i>			
☒ Minister	☐ SpAd:	☐ Minister PS	☐ Minister APS
OFFICIALS:	Margaret Rose McNaughton [REDACTED]		
OTHERS:			
KEY POINTS DISCUSSED: Discussed the content of the Ministerial speeches and the running order of Further Consideration Stage.			
ISSUES AGREED: Speeches agreed.			
ACTION POINTS / OFFICIAL RESPONSIBLE: N/a			

NOTE WRITTEN BY:

██████████

DATE:

1/10/2025

Signed and dated by Private Secretary: ██████████ 1 October.

Ministers clearance : _____.

MINISTER'S PRE-BRIEF AND MEETING NOTE

☒ **PRE-BRIEF**

☐ **MEETING**

DATE AND TIME OF MEETING:		13 October 2025 11.45am	
TITLE/ORGANISATION:		Pre-brief for Final Stage of the School Uniforms (Guidelines and Allowances) Bill	
VENUE:	☒ PB	☐ Rathgael	☐ OTHER:
LIST OF ATTENDEES: <i>(As follows)</i>			
☒ Minister	☒ SpAd:	☐ Minister PS	☐ Minister APS
OFFICIALS:	Margaret Rose McNaughton [REDACTED]		
OTHERS:			
KEY POINTS DISCUSSED: Discussed the content of the Ministerial speeches and the running order of Final Stage.			
ISSUES AGREED: Speeches agreed.			
ACTION POINTS / OFFICIAL RESPONSIBLE: N/a			

NOTE WRITTEN BY:

██████████

DATE:

16/10/2025

Signed and dated by Private Secretary: ██████████ 16 October.

Ministers clearance : _____.