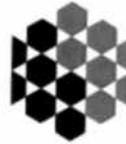


FROM THE OFFICE OF THE JUSTICE MINISTER



Department of

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Lord Morrow MLA
Northern Ireland Assembly
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25 October 2013

Dear Maurice

AQW 26309/11-15

Please find attached two copies of the Maghaberry Prison policy and procedures pertaining to hot and cold debriefs.

These relate to the answer I gave you in response to AQW 26309/11-15.

Yours

DAVID FORD MLA
Minister of Justice

Serious Self-Harm Event or Death in Custody – Hot De-Brief

Arranged and led by: Duty Governor

Purpose: To provide staff with the opportunity to express their views in relation to how the situation was discovered and managed

Involved: All staff involved in the incident

Timing: Before staff involved in the incident go off duty

Venue: The meeting must be facilitated in a suitable venue (e.g. Administration Boardroom, Hospital Boardroom or Training Department)

Record Keeping: A record must be kept of those present and the salient points raised at the meeting

Serious Self-Harm Event or Death in Custody – Cold De-Brief

Arranged and led by: Prisoner Safety and Support Governor

Purpose: To provide opportunities for staff to reflect on the events surrounding the incident and identify any additional learning from it

Involved: All staff involved in the incident

Timing: Within 14 days of the incident

Venue: The meeting must be facilitated in a suitable venue (e.g. Administration Boardroom, Hospital Boardroom or Training Department)

Record Keeping: A record must be kept of those present and the salient points raised at the meeting