



Northern Ireland  
Assembly

# Assembly and Executive Review Committee

## Minutes of Proceedings

Tuesday 1 October 2024 at 9:30 a.m.

**Meeting Location:** Room 21, Parliament Buildings

**Present:**

Jonathan Buckley MLA (Chairperson)  
Declan McAleer MLA (Deputy Chairperson)  
Michelle Guy MLA  
Michelle McIlveen MLA  
Gary Middleton MLA  
Matthew O'Toole MLA  
Pat Sheehan MLA

**Apologies:**

None

**In Attendance:**

Shane McAteer, Committee Clerk  
Nick Mitford, Senior Assistant Clerk  
Elaine Farrell, Assistant Clerk



## Northern Ireland Assembly

Laura Gourley, Clerical Supervisor

Alison Ferguson, Clerical Officer

Ray McCaffery, Assembly Research Officer (agenda item 5)

*The meeting commenced at 9.32 a.m. in open session*

### **1. Apologies**

As above.

### **2. Declaration of Interests**

The Chairperson advised Members of the ongoing requirement to declare relevant financial or other interests as and when they arise and before taking part in any proceedings of the Assembly relating to that matter.

No interests were declared.

### **3. Draft Minutes**

**Agreed:** The Committee agreed the minutes of the meeting held on 20 March 2024.

### **4. Matters arising**

None.



## Northern Ireland Assembly

### **5. Comparative research on the work of other institutional review committees**

The Assembly Research Officer joined the meeting at 9.34 a.m.

The Research Officer briefed the Committee and this was followed by a question and answer session.

Mr O'Toole joined the meeting at 9.46 a.m.

The Chairperson thanked the Research Officer for his briefing.

### **6. Suggested topics for the AERC Work Programme**

The Committee received a briefing from the Committee Clerk on the responses received from stakeholders on suggested topics for the Assembly and Executive Review Committee (AERC) work programme.

**Agreed:** The Committee noted the table of initial suggested topics and Members agreed to forward any further suggested topics to the Clerk.

**Agreed:** The Committee agreed to write to The Executive Office to request specific suggestions on work topics from the wider Executive.

**Agreed:** The Committee agreed for the secretariat to collate all potential topics into a list and to seek additional research or information on individual topics, as applicable, in order to inform the Committee's further consideration and decisions on topic selection and prioritisation at a future meeting of the Committee.

### **7. Correspondence**

**Agreed:** The Committee noted the correspondence from the Committee on Procedures in which it had invited suggestions for potential work topics for its work programme.



Northern Ireland  
Assembly

**Noted:** The Committee noted the item of correspondence from a member of the public on a range of issues not relevant to the Committee's functions.

**Noted:** The Committee noted the item of correspondence from a member of the public on Cubbies.

#### **8. AOB**

None.

#### **9. Date, Time and Place of the next meeting**

The Chairperson advised Members that the date of the next meeting of the AERC will be confirmed in due course.

*The meeting was adjourned at 9.55 a.m.*

**Jonathan Buckley MLA**  
**Chairperson, Assembly and Executive Review Committee**  
**3 December 2024**