

Good Relations Action Plan 2016-21: Six-monthly Update – October 2018

Status Key:

-  Complete for reporting period
-  In progress/ongoing OR on schedule to be progressed in line with timeline
-  Partially achieved
-  Overdue or Expected to be overdue
-  Action suspended
-  New action
-  Amended action

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Aim 1: Dialogue and Consultation

| Action taken to better promote equality of opportunity/good relations | Intended outcome/impact and how this will be measured | Good Relations Category | Progress update |
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| 1.1 Equality and good relations issues are discussed at Secretariat Management Group (SMG) and Assembly Commission meetings. | <p>Issues are progressed in line with the Good Relations Action Plan requirements and timings.</p> <p>Minutes of meetings are published on the Assembly website on a monthly basis.</p> | Persons of different religious belief, political opinion or racial group. | <p>Lead: Equality and Good Relations Unit and Corporate Support Unit</p> <p>Timeline: Regularly throughout 2016-2021 with the exception of Assembly recesses.</p> <p>Status: Complete for reporting period</p> <p>Cover template for all SMG/Commission papers ask for information on equality/section 75 implications and equality screening.</p> <p>Minutes of SMG/Commission meetings published.</p> |
| 1.2 Review of initiatives on how art and exhibitions might be used within Parliament Buildings | Consideration of new art initiatives to allow opportunities to reflect the wider community within Parliament Buildings. | Persons of different religious belief, political opinion or racial group. | <p>Lead: Engagement</p> <p>Amended Timeline: Long-term direction to be revisited by new Speaker and Commission as and when elected.</p> <p>Please note that this timeline was previously: 'Long-term direction to be revisited by new Speaker and Commission in 2017/18'</p> <p>Status: In progress</p> <p>The Assembly hosted one exhibition in the Great Hall in this reporting period. The Voices and Votes Exhibition looked at suffrage and representation of the people between 1832 and 1928. The exhibition explored the history of suffrage from a local perspective, particularly the struggle for women's representation, and includes archival material which highlights some of the people who championed change.</p> |

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| | | | <p>Consultation with the Arts Council and the College of Art took place to look at proposals for a series of new art initiatives for 2018. However, a decision was made not to progress matters relating to the commissioning of art given the political situation and the associated potential for reputational risk.</p> <p>A review of the Arts and Exhibitions Policy is planned for the current business year.</p> |
| <p>1.3 To draft a response to Assembly Commission questions within one week of receipt</p> | <p>To draft answers to Assembly Commission Questions for written and/or oral answer applicable to equality and good relations.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: Equality and Good Relations Unit Timeline: As required during the 2016-2021 period Status: Complete for reporting period During the reporting period no questions were tabled requiring input from the Equality and Good Relations Unit.</p> |
| <p>1.4 Identification of equality and good relations issues to be addressed</p> <p>Issues arising to be addressed or forwarded to the appropriate Directorate for consideration</p> <p><i>Action amended in March 2018 update to allow for the development of a</i></p> | <p>Action Plan following on from 2014 staff survey will be reviewed.</p> <p>Use the results of future staff surveys to produce and implement action plans if required.</p> <p>Monitor the progress of the implementation of action plans on an annual basis.</p> <p>Staff surveys to be undertaken regularly between 2016 and 2021 and will include questions regarding equality and good relations issues.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: RaISe/Equality and Good Relations Unit Timeline: Draft survey to be submitted to SMG by September 2018. Date of issue to staff to be agreed. Status: In progress Draft survey was submitted to SMG and approved at its meeting of 20 September 2018. Survey to be issued to staff in October 2018.</p> |

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| <i>separate equality and good relations survey and to reflect new lead and timeline.</i> | | | |
| 1.5 Organise three teachers' conferences per year to increase teachers' knowledge of the way the Assembly works and how to participate | <p>All teachers at primary, secondary and A-Level will be invited to participate in conferences.</p> <p>An estimated total of 70 teachers will attend 3 conferences per year</p> <p>Increased understanding in teachers' knowledge of how the Assembly works and how to participate will be measured via questionnaire and other means of feedback.</p> | Persons of different religious belief, political opinion or racial group. | <p>Lead: Education Team</p> <p>Timeline: Hold three conferences per year over the 2016-2021 period.</p> <p>Status: Complete for reporting period</p> <p>A Key Stage 2 (Primary) conference on 1 June 2018 was attended by 13 teachers. Preparations are under way for an A-level Politics Conference on 2 October 2018 (c40 teachers). A group of 25 trainee teachers from Stranmillis University College participated in a tailored Education programme in April 2018.</p> |
| 1.6 The Assembly delivers its education programme in a format which provides for schools from different backgrounds to learn together | Schools from different backgrounds will have had the opportunity to learn together by attending education programmes together. | Persons of different religious belief, political opinion or racial group. | <p>Lead: Education Team</p> <p>Timeline: Throughout the lifespan of the Good Relations Action Plan.</p> <p>Status: Complete for reporting period</p> <p>The Education Service delivered programmes to 153 groups of young people, comprising 6,776 participants, from all school sectors. In particular, nine groups of young people from primary and post-primary schools and summer camps from the Together: Building a United Community (T:BUC) programme took part. In addition, the Education Service facilitated three visits by a cross-community project called "Politics in Action". The project culminated with young people presenting their findings to MLAs on 25 April 2018.</p> |

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| 1.7 The Assembly focuses on engagement with disenfranchised groups | <p>Increased engagement with minority ethnic communities to inform groups how to utilise resources available through Assembly Community Connect & partner organisations.</p> <p>Target members and representative organisations of minority ethnic communities to attend 'How the Assembly Works' sessions to encourage a 5% increase in participation.</p> | Persons of different racial group. | <p>Lead: Outreach Manager Timeline: Annually throughout the lifespan of the Good Relations Action Plan. Status: Partially achieved Given the political situation and associated practical difficulties and the potential for reputational risk, proactive training has not been delivered, but is available on request. Work on a draft public engagement strategy is under way and increased engagement with ethnic and hard to reach groups is expected to be part of that strategy.</p> |
| 1.8 Hold focus meetings and engage with sectoral and voluntary groups to inform committee business | <p>Hold at least two meetings and engagement activities per month, when the Assembly is sitting, with groups which will inform committee business.</p> <p>Continue to develop a database to register voluntary and community organisations by sector</p> <p>Use database to gather information to inform committee business.</p> | All good relations groups | <p>Lead: Outreach Manager Timeline: At least 24 meetings annually throughout the lifespan of the Good Relations Action Plan Status: Action suspended Given the political situation and associated practical difficulties and the potential for reputational risk, focus meetings and engagement has been suspended while the Assembly and its Committees are not sitting. The Assembly Community Connect database is still available for registration and was reviewed during the reporting period to ensure compliance with GDPR regulations.</p> |
| 1.9 Legal Services Office continues to provide advice as necessary | The provision of legal advice to the NI Assembly Commission, and to staff, in relation to obligations under S75(2) of the NI Act 1998. | Persons of different religious belief, political opinion or racial group. | <p>Lead: Legal Services Office Timeline: As required during 2016-2021 Status: Complete for reporting period</p> |

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Aim 2: Promotion of Good Relations

| Action taken to better promote equality of opportunity/good relations | Intended outcome/impact and how this will be measured | Good Relations Category | Progress update |
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| 2.1 Maintain the display of Speaker's gifts within in the Assembly and Senate Rotundas in Parliament Buildings | Display of Speaker's gifts is accessible to the visiting public and maintained. | Persons of different religious belief, political opinion or racial group. | Lead: Speaker's Office Timeline: Throughout the lifespan of the Good Relations Action Plan. Status: Complete |
| 2.2 Participation and inclusion of external groups in identified events held at Parliament Buildings | Speaker's and other Assembly events to be used to include external guests and organisations to highlight issues and work in the wider community. Events will vary each year but will typically include: <ol style="list-style-type: none"> 1. Christmas event 2. St Patrick's Day event 3. Community Relations Week 4. International Women's Day 5. Chinese New Year | Persons of different religious belief, political opinion or racial group. | Lead: Speaker's Office/ Outreach Timeline: Throughout the lifespan of the Good Relations Action Plan. Subject to review on election of a new Speaker. Status: In progress No events in this period. While a full programme of Speaker's and other Assembly events is not being implemented due to practical difficulties and the potential for reputational risk associated with the current political situation and the Assembly not sitting, a number of events have and will be held. |
| 2.3 To further develop capacity of Assembly Commission Members on issues concerning Good Relations and Equality | Development of a mechanism to enable Members to discuss good relations issues. Invite guest speakers and a facilitator to assist Members to discuss contentious issues through dialogue and understanding. Members' knowledge of good relations and equality issues is increased. | Persons of different religious belief, political opinion or racial group. | Lead: Equality and Good Relations Unit, Corporate Support Unit and Learning and Development Timeline: Group is established and terms of reference completed - 2016 Training needs are assessed and training developed - 2016 Facilitator and guest speakers are identified - 2016 Programme of issues confirmed - 2016 Training complete - 2016 |

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| | | | Programme timetabled with facilitator and guest speakers on good relations issues 2017 – 2021 Status: Action suspended Subject to review when the Assembly returns to normal business and appoints a new Commission. |
| 2.4 To agree a Language Policy | Prepare a paper on language policy for the Assembly Commission Development of a clear and concise policy with measurable standards and present to the Assembly Commission for agreement. | Persons of different religious belief, political opinion or racial group. | Lead: Equality and Good Relations Unit Timeline: Jan 2017 and 2017 Status: In progress Language paper presented to SMG in January 2017 and March 2017. Paper ready for presentation to the Assembly Commission at a future date. |
| 2.5 Implementation and communication of Good Relations Action Plan to staff | Communication of Policy and Action Plan to all staff. Staff training updated to cross-reference with Good Relations Action Plan. | Persons of different religious belief, political opinion or racial group. | Lead: Equality and Good Relations Unit Timeline: 2016 Status: Complete |
| 2.6 Reconsideration of Civic Occasions Protocol <i>Action added March 2017</i> <i>Lead responsibility transferred to Director of Parliamentary Services in October 2017 as Facilities Director post no longer exists</i> | Reconsideration of the draft protocol that was presented to the Assembly Commission in March 2016. Intended outcome is the provision of clear guidance with regard to the flying of the Union flag at Parliament Buildings to mark civic occasions, eg, the accession of a new Monarch; the death of a serving or former First or Deputy First Minister; and a time of designated national disaster. | Persons of different religious belief, political opinion or racial group. | Lead: Director of Parliamentary Services / Equality and Good Relations Unit Timeline: Following publication of final report by Commission on Flags, Identity, Culture and Tradition Status: On schedule to be progressed in line with timeline Awaiting outcome of final report by Commission on Flags, Identity, Culture and Tradition. |

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Aim 3: Equality of Service Provision

| Action taken to better promote equality of opportunity/good relations | Intended outcome/impact and how this will be measured | Good Relations Category | Progress update |
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| 3.1 Continue to utilise applicable codes and guidance from the Equality Commission NI as it relates to the recruitment of staff | Commission policies continue to reflect best practice in recruitment and continue to ensure equality of opportunity for all potential job applicants. | Persons of different religious belief, political opinion or racial group. | Lead: HR Team Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021. Status: Complete for reporting period |
| 3.2 The Assembly focuses on engagement with disenfranchised groups | To work with the National Assembly for Wales and the Flemish Parliament to make a joint application to Erasmus+ to deliver a trans-national youth project. | Persons of different religious belief, political opinion or racial group. | Lead: Education Team Timeline: Project length anticipated 12 months (Estimated Sept 2016 - Sept 2017) Status: Complete Application unsuccessful. |
| 3.3 Continue programme of local events to encourage young people from all backgrounds to meet and discuss issues with their MLAs | To hold 'Let's Talk' events for young people from all constituencies. | Persons of different religious belief or political opinion | Lead: Education Service Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021. Status: Action suspended. Action suspended due to the political situation. In light of there being no functioning Assembly, "Let's Talk" events have not been held because it was considered that such events could lead to reputational risk and that there would be difficulties in getting schools and MLAs to participate. However, "encouraging young people from all backgrounds to meet and discuss issues with their MLAs" has continued to be actioned by inviting MLAs to meet groups as part of the Education Service's full programme of events, both in Parliament Buildings and in schools. |

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| <p>3.4 Identify best practice from other sources and adopt practice following consultation with section 75 groups and internal stakeholders (Learn and share good practice from other areas)</p> | <p>Work with relevant teams and staff to promote the sharing of learning and outcomes from joint projects.</p> <p>Continue participation on, for example, inter-parliamentary groups and civil service groups to document models of best practice.</p> <p>Increased understanding of the good relations issues affecting the Northern Ireland Assembly.</p> <p>Best practice is implemented and communicated.</p> <p>Increased collaboration on a regional and national basis to discuss good relations issues.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: Equality and Good Relations Unit Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021. Status: Complete for reporting period</p> |
| <p>3.5 Advertisement of committee stage of Bills in each of the main daily newspapers offering opportunities to all sections of the community to submit evidence</p> | <p>Improved access opportunities for people to contribute to policy development and legislative scrutiny processes.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: Clerking and Reporting Timeline: Throughout the lifespan of the Good Relation Status: Complete for reporting period All calls for evidence for both Bills and inquiries are advertised in the three local newspapers as well as on the Committee’s webpages. No advertisements were placed in this reporting period.</p> |
| <p>3.6 Plans in place to encourage Committees to actively engage with the community by meeting</p> | <p>Improved opportunities for all sections of the community to contribute to policy development and legislative scrutiny processes.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: Clerking and Reporting Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021. Status: Complete for reporting period</p> |

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| regularly outside of Parliament Buildings | Statutory Committees to aim to hold external meetings periodically throughout the mandate. | | Committees are encouraged to meet a number of times each session outside of Parliament Buildings. Information in relation to the venues of all Committee meetings is available on the business diary on the Assembly website. No meetings were held in this reporting period. |
| 3.7 Lighting of Building | To light the exterior of Parliament Buildings on days as agreed by the Assembly Commission | Persons of different religious belief, political opinion or racial group. | <p>Lead: Head of Building Services Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021. Status: Complete for reporting period The LED floodlighting system continues to be used to light the building on days agreed by the Assembly Commission.</p> |
| 3.8 Continued Implementation of the 'Perspective on...' series | To hold inclusive events to mark anniversaries within the 'Decade of Centenaries' as agreed by the Assembly Commission including in 2016 the Easter Rising and the Battle of the Somme. | Persons of different religious belief, political opinion. | <p>Lead: Speaker's Office Timeline: Anniversaries to be marked in the 2016-2021 mandate to be agreed by the new Commission following the election. Status: On schedule to be progressed in line with timeline The Assembly Commission agreed in November 2017 not to initiate the Commission's policy on centenaries until the Assembly resumed normal business and appointed a new Commission. Following further regular reviews by the Assembly Commission, the Commission agreed in October 2018 that the Commission's approach to centenaries would commence in 2019. The Commission has agreed that an event to mark the centenary of the first sitting of Dáil Éireann and events surrounding it.</p> |

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| 3.9 Outreach Parliaments | To facilitate 2 BEM Parliaments per year in order to engage people from minority groups. | Persons of different racial group. | <p>Lead: Outreach Manager Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021. Status: Action suspended This action has been suspended because the partner organisation, NICEM, no longer exists, allied to which the current political situation brings practical difficulties (Ministers/Committee chairpersons are required). Action 3.15 below was added in March 2017 to increase engagement with BEM groups. Work on a draft public engagement strategy is under way and increased engagement with ethnic and hard to reach groups is expected to be part of that strategy.</p> |
| 3.10 Assembly Community Connect (ACC) | Increased engagement database of s75 groups by 20%; inform groups how to utilise resources available through Assembly Community Connect & partner organisations. | All S75 groups, including persons of different religious belief, political opinion or racial group. | <p>Lead: Outreach Manager Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021. Status: Action suspended Assembly Community Connect (ACC) remains open for registration and engagement is taking place on a reactive as opposed to proactive basis. Findings from the ACC 'Measuring Success' report identified ways to help inform groups how to utilise resources more effectively and these will be built in to future plans.</p> |
| 3.11 Monitoring the outcome of the EQIA on the Flying of the Union Flag at Parliament Buildings | Monitoring includes regular consideration of a range of sources such as complaints, research and related policies etc. | Persons of different religious belief, political opinion. | <p>Lead: Equality and Good Relations Unit Timeline: Annually Status: Complete for reporting period Monitoring ongoing. Update on monitoring provided to SMG/Commission as part of the Annual Report to the Equality Commission 2017-</p> |

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| | | | 18, which was submitted to the Equality Commission in August 2018. |
| 3.12 Access to information | The Education Service has an Irish Language Champion and the education programme can now be delivered in Irish. Based on previous years' numbers, the programme will be delivered to approx. 3 Irish medium schools during the academic year. | Persons of different religious belief, political opinion or racial group. | Lead: Education Service Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021. Status: Complete for reporting period A programme for one Irish-medium school was delivered during the reporting period. No other requests have been received. |
| 3.13 Keep under review the use of Irish in recruitment ads | Review per recruitment competition any feedback received on the use of Irish in advertisements as relating to the recruitment process. | Persons of different religious belief, political opinion. | Lead: HR Team Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021. Status: Complete for reporting period |
| 3.14 Continued operation of alternative placement programme to trainee teachers ie Stranmillis College (Final year students) | To allow the Assembly to ensure that its current education programmes continue to be compatible with teacher training best practice. Max 3 places per year lasting 2 weeks each January. | Persons of different religious belief, political opinion or racial group. | Lead: Education Team Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021. Status: Complete for reporting period The Education Service is working with Stranmillis University College to again take part in an alternative placement programme in January 2019. Plans are under way to accommodate the request. |
| 3.15 Deliver 'Get Involved' conference to BEM groups (Action added March 2017) | Deliver one conference every year to BEM groups. | Persons of different racial group. | Lead: Outreach Manager Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-21. Status: Action suspended The BEM Get Involved Conference concept was suspended along with the other Get Involved events in 2017 due to the political situation and |

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| | | | associated practical difficulties — the event involves Members and focuses on participating in the Committee process. |

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Aim 4: Training and Development

| Action taken to better promote equality of opportunity/good relations | Intended outcome/impact and how this will be measured | Good Relations Category | Progress update |
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| <p>4.1</p> <p>Personal learning records to include details of equality and good relations training undertaken.</p> <p><i>This action was amended as per March 17 update to more accurately reflect the monitoring of staff learning.</i></p> | <p>Ongoing learning in relation to equality takes place.</p> <p><i>Additional outcomes/impacts and measurements:</i> Learning and Development Team to update personal learning records on iTrent with mandatory equality and good relations training. Staff can also add additional equality and good relations training to their personal learning plans, and this training will also be monitored by the L&D team.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: HR Team Timeline: Annually throughout lifespan of the plan Status: Complete for reporting period</p> |
| <p>4.2 Induction training monitored and reported on</p> | <p>Monitoring of mandatory staff training which includes the promotion of good relations as part of the induction process for any external appointments that occur.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: HR Team Timeline: As required Status: Complete for reporting period</p> |
| <p>4.3 To provide good relations support to staff</p> <p>To support mainstreaming of good relations at Directorate level</p> | <p>Good Relations input into training programmes as required.</p> <p>Meet with relevant staff to provide good relations support and information for services within the Assembly secretariat.</p> <p>Increased confidence in tackling good relations issues by staff.</p> <p>Good relations agenda is mainstreamed with Assembly staff.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: Equality and Good Relations Unit Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-21. Status: Complete for reporting period</p> |

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| <p>4.4 Develop an e-learning good relations package for staff training</p> | <p>E-learning package is developed to enable staff to better understand good relations and its relevance to their role in the Assembly.</p> <p>Mandatory completion of e-learning takes place by all Assembly staff.</p> <p>Monitoring of mandatory training takes place to ensure all staff complete training and it is complete to a satisfactory standard.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: Equality and Good Relations Unit and Learning and Development</p> <p>Timeline: 2018</p> <p>Status: Expected to be overdue</p> <p>The Equality and Good Relations Manager and the Learning and Development (L&D) team have explored options for adapting existing good relations training used by other organisations, including councils, universities and the Civil Service, but no appropriate training has been found. Consequently, the Equality and Good Relations Unit, along with the L&D team, are now in discussions with the Equality Commission to devise a bespoke e-learning module (through the eLearning platform) which will be aimed at all Assembly Commission staff and which will complement the existing Section 75 training available through the NICS CAL training system.</p> <p>Additional time will therefore be required to develop bespoke training; the training is expected to be developed by summer 2019.</p> |
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Aim 5: Management Information and Data

| Action taken to better promote equality of opportunity/good relations | Intended outcome/impact and how this will be measured | Good Relations Category | Progress update |
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| 5.1 Direct staff to screening training as required | <p>Screening guidance in place for staff.</p> <p>Training provided as required.</p> <p>Increased knowledge and skills to address good relations issues.</p> | Persons of different religious belief, political opinion or racial group. | <p>Lead: Equality and Good Relations Unit and Learning and Development</p> <p>Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021.</p> <p>Status: Complete for reporting period</p> |
| 5.2 Continued use of 'social media' to engage with people of NI and hear their views on the Assembly and political issues | <p>We will have listened to the people of NI and provided different groups with a democratic understanding and the opportunity to develop mutual positions in a shared (cyber) space.</p> <p>Education Service uses Social Media (Twitter) daily to inform users of its services and initiatives.</p> | Persons of different religious belief, political opinion or racial group. | <p>Lead: Education Team</p> <p>Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021.</p> <p>Status: Complete for reporting period</p> <p>The Education Service continues to use Twitter to inform users about its work and encourage engagement in the democratic process. The views of young people are heard during the Education Service's programme of events, both in Parliament Buildings and in schools, notably through interaction in Q&A sessions with MLAs.</p> |
| 5.3 To monitor user comments collected from feedback processed in place for all engagement activities | Feedback is used, where appropriate, to help inform decisions and build the promotion of equality and good relations into the delivery of services. | Persons of different religious belief, political opinion or racial group. | <p>Lead: Outreach Manager</p> <p>Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021.</p> <p>Status: Partially achieved</p> <p>The report on Assembly Community Connect (ACC) 'Measuring Success', assessed feedback from 700 attendees at ACC events. Its findings will be used to inform future action in relation to the ACC programme and similar initiatives. Equality data was collected as part of the work in producing the report and it will help benchmark future equality targets.</p> |

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| | | | Further work on feedback systems is envisaged under the draft public engagement strategy, but it is unlikely that further action can be advanced until the draft strategy is agreed and the Assembly is fully functioning again. |
| 5.4 Maintain an inventory and monitor the condition of all artefacts belonging to the Assembly | All artefacts belonging to the Assembly are kept and maintained in an appropriate manner. Artefacts will be monitored on an annual basis. | Persons of different religious belief, political opinion or racial group. | <p>Lead: Head of Building Services</p> <p>Timeline: Throughout the lifespan of the Good Relations Action Plan 2016-2021.</p> <p>Status: Complete for reporting period</p> <p>Artefacts belonging to the Assembly are maintained in an appropriate manner and the inventory of Assembly artefacts and artwork is reviewed at least once per year. An exhibition of the artefacts took place for a period of 4 weeks from 3 - 28 September in Parliament Buildings.</p> |

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Aim 6: Monitoring

| Action taken to better promote equality of opportunity/good relations | Intended outcome/impact and how this will be measured | Good Relations Category | Progress update |
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| <p>6.1 Good Relations Action Plan is updated to include additional relevant actions that arise during the lifespan of the plan.</p> | <p>Monitoring relevant sources to ensure any additional actions are added as appropriate.</p> <p>Continue engagement with Assembly Directorates to discuss any potential issues for inclusion.</p> <p>Produce a monitoring report of progress and any additional action every six months and table at SMG meetings.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: Equality and Good Relations Unit/All Directorates</p> <p>Timeline: Throughout the lifespan of the Action Plan as required.</p> <p>Status: Complete for reporting period</p> <p>Six-monthly monitoring updates show progress on actions, including additional activity and amended actions. Once approved, this update will be published on the Assembly website alongside previous updates.</p> |
| <p>6.2 To provide adequate staff resources to allow the implementation of all programme activities</p> | <p>Directorate budget provides, where relevant, for strategic development, implementation and monitoring.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: All Directorates</p> <p>Timeline: Budgeting as necessary in line with Assembly policies throughout the lifespan of the Action Plan as required.</p> <p>Status: Complete for reporting period</p> |
| <p>6.3 To continue implementation and reporting to SMG of Assembly Visitor survey</p> <p><i>Action amended as per March 2018 update to allow for annual survey until such times as full Assembly business resumes.</i></p> | <p>Conduct visitor survey once a year</p> <p><i>(Previous outcome/impact: Conduct a Visitor's survey 3 times a year - generally February, June and October.)</i></p> <p>Assembly research collate data and produce a report for Equality and Good Relations Unit to be submitted to SMG with good relations six-monthly monitoring reports.</p> | <p>Persons of different religious belief, political opinion or racial group.</p> | <p>Lead: Equality and Good Relations Unit and RaISe</p> <p>Timeline: Throughout the lifespan of the Action Plan as required.</p> <p>Status: Complete for reporting period</p> <p>SMG agreed at its March 2018 meeting that the survey should be reduced in frequency to an annual survey until such times as full Assembly business resumes, at which point a full review of the survey will be carried out.</p> <p>The most recent survey was carried out in February 2018 (with findings presented in March</p> |

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| | | | 2018 update). The next survey is due to be conducted in 2019. |