



Department of  
**Education**

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Peter

## **DRAFT SCHOOL INSPECTION REPORTS**

Thank you for your letter of 14 March 2014 requesting clarification in relation to school inspection reports. I can confirm that ETI does not share draft school inspection reports with colleagues in the Department.

At the end of every inspection there is a verbal report given to the principal and governors of the school. At this time a short written summary of the Performance Levels for achievements and standards, quality of provision for learning, leadership and management and overall effectiveness (4 PLs in total), and an outline of any areas for improvement (key findings) is provided to the school. The intention is to allow the school to begin any preliminary work on identified areas for improvement as soon as possible and in advance of the publication of the report.

If a school has received an overall evaluation of inadequate or unsatisfactory then it will enter into the Formal Intervention Process. In that case, the Department of Education (DE) expects a management response from the school within 30 days of the inspection, providing a broad outline of the actions the governors intend to take in response to the inspection findings. In the case of an inadequate or unsatisfactory evaluation, ETI will provide DE colleagues in the School Improvement Team with the short summary document that was given to the school, to enable the process to proceed as efficiently as possible for all concerned. This document is not provided to DE colleagues for inspections where the outcome is satisfactory or above.

If the child protection and safeguarding arrangements are evaluated as unsatisfactory senior DE colleagues will be informed in writing as soon as possible.

Other than what is outlined above there is no information provided to DE colleagues in advance of publication of the report. For absolute clarity, there is no interference by the Department in any of the inspection evaluations. ETI independently and without fear or favour determine the evaluation outcomes.

I enclose a copy of a sample document with the name of the school redacted to let you see the level of information provided.

Yours sincerely

*Veronica*

**VERONICA BINTLEY**  
**Departmental Assembly Liaison Officer**

**ST MICHAEL'S GRAMMAR SCHOOL**

## SUMMARY OF KEY FINDINGS AND CONCLUSION FROM THE STANDARD INSPECTION

**[REDACTED]**

*This document is confidential to the staff and Board of Governors. Inspection performance levels are provisional, subject to moderation through ETI's quality assurance process and are not final until the report is published. The Reporting Inspector will mediate any changes to the Principal.*

### ACHIEVEMENTS AND STANDARDS

The standards achieved by the pupils are inadequate.

### PROVISION FOR LEARNING

The quality of learning, teaching and assessment is satisfactory.

The quality of the care, guidance and support of pupils is good.

The curricular provision for the pupils is satisfactory.

### LEADERSHIP AND MANAGEMENT

The quality of the strategic leadership and management to raise standards is inadequate.

### THE MAIN AREAS FOR IMPROVEMENT INCLUDE THE NEED<sup>1</sup> TO:

- raise the inadequate standards at GCSE and A-level;
- improve the quality of the learning and the teaching in order to meet better the needs of all the pupils; and
- provide effective strategic leadership to raise the standards attained by the pupils through a rigorous school development planning process.

### CONCLUSION

In almost all of the areas inspected, the quality of education provided in this school is inadequate; the areas for improvement outweigh the strengths in the provision. The inspection has identified significant areas for improvement in standards, learning and teaching and leadership and management, which need to be addressed urgently if the school is to meet effectively the needs of all of the learners.

The ETI will monitor and report on the school's progress in addressing the areas for improvement over a 12-18 month period.

<sup>1</sup> The main strengths in the work of the school have been discussed during the detailed oral report back. To assist the school in moving forward, without delay, on the post-inspection action planning process, the main areas for improvement have been summarised within this summary of key findings.