



NI Assembly
**Sustainability
Report**

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Foreword

Towards the end of 2015, the United Nations adopted Agenda 2030 with its seventeen Sustainable Development Goals. It's a bold, ambitious and transformational agenda; its human development goals are supported by ambitions to promote inclusive growth, decent work, essential infrastructure and the need for peaceful and inclusive societies. Agenda 2030 is clear: "...there can be no sustainable development without peace and no peace without sustainable development."

As the Assembly takes on its fresh mandate, we can make our own modest contribution to the fulfilment of Agenda 2030. We want to ensure that future generations can enjoy a place that is economically prosperous and environmentally healthy with equitable opportunities for all of our people.

As the body responsible for overseeing the organisation of the Assembly and providing the services, structures, staff and property for its efficient functioning, the Assembly Commission is also answerable for our sustainability performance. We are determined to ensure that we exhibit our organisational values in all of the Assembly's activities and integrate exemplary social, environmental and economic dimensions into our governance arrangements.

We have a restless ambition to seek further improvements to our environmental performance and overall operations. We know that we can do things better; we also know that we can do this most effectively by working with like-minded

partners and by harnessing the enthusiasms and energies of our own people. To that end, we will develop a new sustainability strategy that will help to meet our commitment to make the NI Assembly an exemplar organisation in terms of sustainable development.

This report reflects some of the outstanding work that has already been delivered in pursuit of our sustainability ambitions and I commend it to you.



Robin Newton MLA
Speaker
Northern Ireland Assembly



Sustainable Development Policy Statement

One of the most commonly used definitions of sustainable development is 'development that meets the needs of the present without compromising the ability of future generations to meet their own needs.' (Brundtland Commission 1987)

The achievement of sustainable development within an organisation is facilitated by the consideration of economic, environmental and social factors together in its decision making process.

The Northern Ireland Assembly understands that its activities have both direct and indirect economic, environmental and social impacts and therefore aims to act responsibly in everything it does to help reduce these impacts and

move towards a more sustainable future.

The Assembly's strategy for sustainable development is being developed around the following four key themes:

1. Governance for Sustainable Development
2. Sustainable Communities
3. Sustainable Consumption and Natural Resource Protection
4. Climate Change and Energy

1. Governance for Sustainable Development

We will be recognised as an organisation which lives out its values in all our activities and integrates the social, environmental and economic dimensions of sustainable development within our governance arrangements. We will:

- promote values for the whole organisation and demonstrate the values of good governance through our behaviour; take informed, transparent decisions and manage risk;
- engage stakeholders and make accountability real; and
- comply fully with, and where possible exceed, all relevant environmental legislation and agreements.

2. Sustainable Communities

We will engage with the people of Northern Ireland. We will create a workplace where our people are valued, engaged and skilled; and drive excellence in health and safety.

Community We will:

- engage, involve and include the public so that participatory democracy is enhanced and they feel that they have a say in what the Assembly does;
- increase the public awareness of the Assembly's role by educating the public on the working of the Assembly; and
- communicate the meaning of sustainable development by making this policy and our intentions available to the public.

Our people We will:

- work in a way that supports our values and ensures equal opportunities;
- strive to create a workplace in which there is mutual trust and respect and where every person feels responsible for the performance and reputation of the Assembly;
- strive to create a healthy and inclusive working environment through effective employee engagement programmes and the promotion of wellbeing;
- create a culture within the workplace which will provide all staff with the opportunity to develop their full potential;
- strive to achieve a workforce which is representative of the society it serves;
- create and maintain a safe and healthy environment for members, staff and visitors through the development of a positive health and safety culture; and communicate and engage staff and members on sustainable development.

3. Sustainable Consumption and Natural Resource Protection

We will work with our suppliers to achieve 'more with less', through more efficient use of resources, considering life cycle impacts and delivering sustainable outcomes. We will responsibly manage our impact on the environment through the development and implementation of effective strategies for waste and resource management.

Environmental impacts

We will: reduce and prevent pollution where possible through good environmental sustainability practices.

Supply chain

We will: work with our supply chain to deliver mutually sustainable solutions that deliver value for money.

Resource use

We will: do "more with less" by maximising resource efficiency throughout the Assembly's operations.

4. Climate Change and Energy

We will: work to reduce our impact on climate change by minimising our use of energy.

Atmospheric Impacts

We will actively reduce our use of energy and subsequent emissions of greenhouse gases in our operations through the implementation of effective energy conservation programmes.

Robin Newton MLA, The Speaker
Chairman of the Assembly Commission

Lesley Hogg
Clerk/Chief Executive

Introduction

In December 2009, the Northern Ireland Assembly Commission set out its ambition to be an exemplar organisation in terms of sustainable development. I am pleased, therefore, to introduce the Northern Ireland Assembly's first sustainability report, which reinforces our determination to pursue that ambition and illustrate what has been achieved so far.

There have been several significant developments within Parliament Buildings recently. The major roof refurbishment project included the rationalisation of mechanical plant systems serving the building, helping to promote operational efficiency and reduce carbon emissions. The project also incorporated a range of tailored sustainable design initiatives.

The reduction of emissions is one of the key measures of our success. Last year, we cut our total carbon emissions by 14%, a reduction from 1,330 tonnes in 2014/15 to 1,143 tonnes in 2015/16; the completion of the roof project will result in further savings. Lowering our energy consumption has also been at the heart of earlier interventions. We installed dual fuel boilers in 2008, switching from oil to gas, which is much less carbon-intensive, to heat the building. The boilers are run primarily on gas; however, there is a facility whereby they can be switched to oil.

Now, we have made further savings by reducing the amount of gas and electricity used in Parliament Buildings, by installing low-energy lighting and through better temperature control management. Electricity use is down by over 13% since 2008 and gas usage has been decreased by more than 38% over the same period.

We are grateful for the wholehearted support of colleagues throughout the Assembly. Many offices have embraced our waste reduction initiatives - with the majority of desk-side bins being removed from offices and additional communal recycling facilities installed in the corridors.

The Education Service has also adopted our 'Zero Waste Challenge' for schools, in which we ask all school groups to bring lunches that produce no waste to landfill. Most schools have been eager to accept the challenge.

The past year has also been very successful in respect of environmental management. The Assembly achieved the Gold standard in the Business in The Community Arena Network awards and Platinum standard in their Business and Biodiversity award. The Assembly has also recently won the Green Apple Award for the 'Built Environment in Ireland' and the Action Renewables Award for 'Best Renewables Installation within the Education, Healthcare & Public Sector' for the roof project.

All of this work is led by the dedicated team in our Sustainable Development Office, part of the Facilities Directorate. Working with staff in every Directorate, they have been responsible for driving forward the real sustainability gains we have made together.

Stephen Welch
Keeper of the House/Director of Facilities.

Parliament Buildings

Roof Project

For much of the past two years, the elegant façade of Parliament Buildings was surrounded by a web of steel scaffolding as part of the roof refurbishment project. Built in 1925, this great listed building was suffering from roof drainage problems. In planning the necessary repair work, it was decided to upgrade some of the essential mechanical and electrical plant at the same time, most of which is located on the roof.



The project provided an opportunity to meet some of the Commission's sustainable development objectives, especially in relation to the reduction of energy use. With an annual energy bill in excess of £400,000, there was a significant opportunity to cut costs as well as slashing our production of damaging greenhouse gases.

Throughout the project, the Assembly's environmental services team worked closely with experts in a suite of different disciplines to ensure best value for money as well as to achieve the highest possible efficiencies within the available budget. The architectural and historical status of Parliament Buildings imposed restrictions on the technologies available to the project – so, for example, visible solar panels or wind turbines were unacceptable – but, with advice from experts on historic buildings, suitable solutions were found.

A lot of the technical plant had been in place on the roof since the last major building refurbishment in 1995 and had reached the end of its productive life. In making an initial assessment, we used thermal imaging cameras to determine energy leakage, discovering extensive heat losses from the roof-mounted services installations. For example, the network of pipes on the roof was poorly insulated, severely compromising the energy efficiency of the heating system. This issue was tackled by greatly reducing the length of the external pipework, containing much of it inside highly insulated air handling units.

In the true spirit of sustainability, plant was refurbished where it was possible to do so, rather than scrapping equipment unnecessarily. However, there was also the opportunity to install some renewable energy technologies. A new solar thermal system now helps to provide the building's hot water by using the power of the sun, even in winter.

With limits on the use of conventional solar panels because of the building's listed status, the team sought an alternative solution; instead, they specified a thin-film photo-voltaic system to generate electricity. This system is totally flat and requires no fixings through the roof membrane thereby avoiding any compromise to the integrity of the flat roof.

This combination of new renewables technologies and the refurbishment of the existing plant have contributed significantly to notable energy cuts. The Commission operates the internationally recognised Environmental Management System, ISO14001; among the objectives monitored by the EMS scheme are those for carbon reduction. The roof project team set targets of a 30% saving in the use of fossil fuels and a 10% reduction in electricity use. Both targets were comfortably exceeded.

With a 38% reduction in the use of gas and a 13% drop in electricity use, allied to a more modest 5% reduction in water use, the project should realise annual cost savings of around £94,000 per year, a creditable achievement for an historic structure such as Parliament Buildings.

Governance

The Assembly Commission is the body responsible for all aspects of the corporate governance of the NI Assembly. It is chaired by the Speaker, with a cross-party membership of five MLAs, and supported by staff from the Assembly's Secretariat. The Commission's primary duty is to ensure that the Assembly is provided with the property, staff and services it needs to run the legislature.

The Commission needs to demonstrate that it is able to show excellence and withstand detailed scrutiny of its governance and management; it must be responsive to the needs of MLAs and others; it must meet recognised standards of best practice and it must ensure the effective, efficient and economic use of resources.

The Commission has a wide-ranging suite of responsibilities, including the deployment of staff, the design of parliamentary protocols and the maintenance of the Assembly's properties, as well as overseeing the budget. It is also accountable for the Assembly's environmental and social impacts, as expressed in its pertinent policy statements.

One of the Commission's core values is its commitment to be open and transparent. To that end, a record of our main environmental impacts – our use of electricity and gas, our

carbon emissions and our recycling rates – may be found on the Assembly's website. It is our ambition to seek continuous improvement in every aspect of our sustainability performance, not least through the rigorous process of maintaining our environmental management systems to the international ISO14001 standard.

The Commission is well aware of the importance of maintaining a positive corporate reputation. We will provide the leadership that will foster the adoption of responsible practices by everyone who works in the Assembly, staff and Members alike.

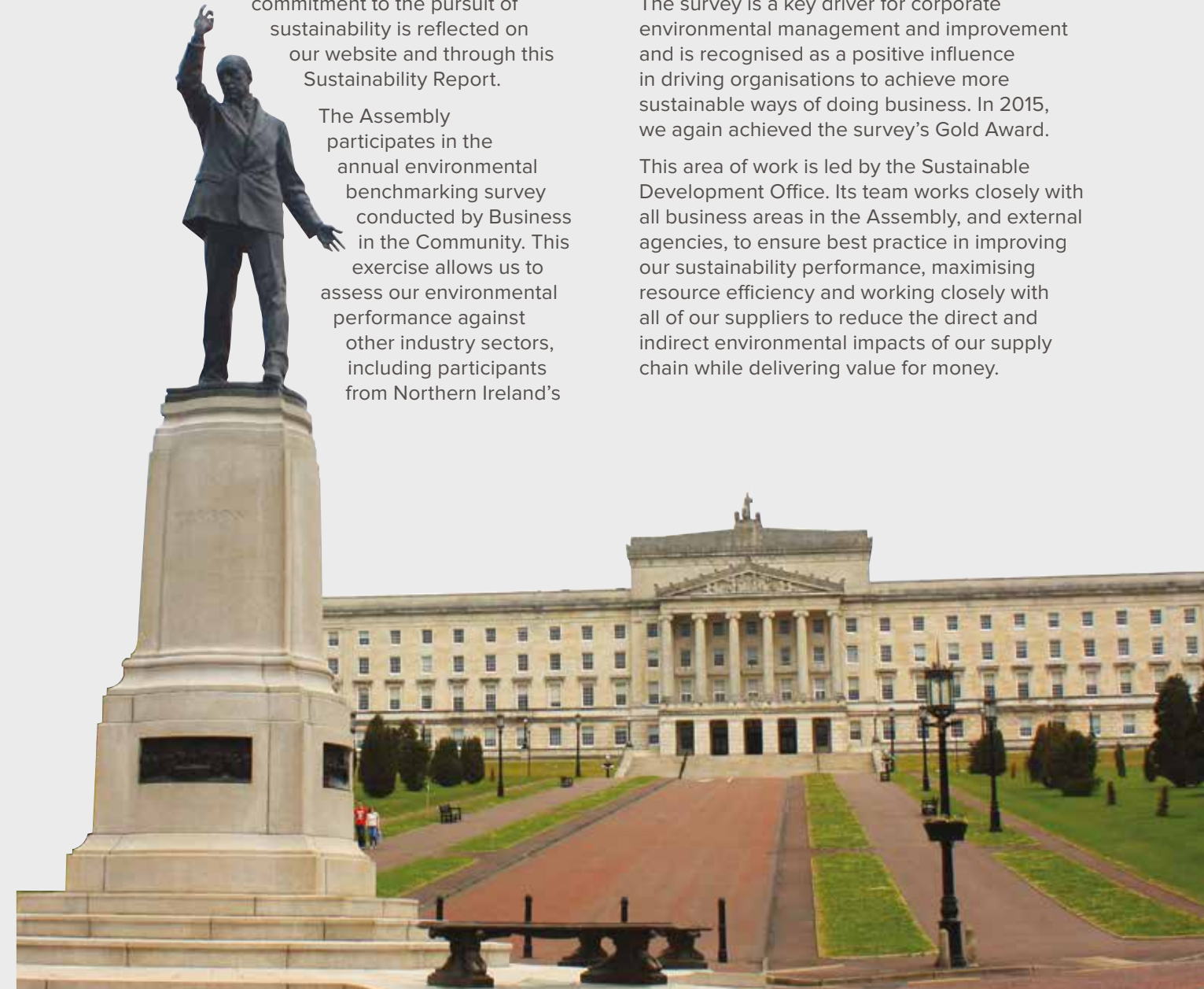
The Executive's departments and the eleven district councils are subject to a legislative requirement to report on their contribution to sustainable development in Northern Ireland. Large companies regularly report to their shareholders on the material environmental and

social impacts of their activities; increasingly, so do smaller businesses. We will be no less thorough by ensuring that the Assembly's commitment to the pursuit of sustainability is reflected on our website and through this Sustainability Report.

The Assembly participates in the annual environmental benchmarking survey conducted by Business in the Community. This exercise allows us to assess our environmental performance against other industry sectors, including participants from Northern Ireland's

top 200 companies and leading public sector organisations such as health trusts, local authorities, education boards and universities. The survey is a key driver for corporate environmental management and improvement and is recognised as a positive influence in driving organisations to achieve more sustainable ways of doing business. In 2015, we again achieved the survey's Gold Award.

This area of work is led by the Sustainable Development Office. Its team works closely with all business areas in the Assembly, and external agencies, to ensure best practice in improving our sustainability performance, maximising resource efficiency and working closely with all of our suppliers to reduce the direct and indirect environmental impacts of our supply chain while delivering value for money.



Sustainable Communities

It is important to the Commission that people have an opportunity to engage with the Assembly; ours is a participatory democracy, in which public involvement should influence our decisions and our operations. To that end, we encourage enhanced public awareness of the role of the Assembly.



Our free education service offers a comprehensive range of programmes and resources for young people and their teachers that help to equip students with the knowledge they need to influence decisions affecting their lives. We host visits to Parliament Buildings but we also take our politicians out to meet students in their own schools.

One of the features of our school visit programme has been the 'Zero Waste Challenge', in which we have asked every group of pupils to make sure that they bring a packed lunch in packaging that can be recycled, for which they will be awarded a certificate; it's proven to be a very successful scheme.

The Education Service delivers annual training events to explain the work of the Assembly and provides educational resources to teachers. In addition, we organise 'Let's Talk' events throughout Northern Ireland for schools and facilitate the NI Youth Forum debate in the Assembly Chamber, hosted by the Speaker.

Beyond the formal education sector, we also offer an outreach service for community and voluntary organisations, encouraging and enabling higher levels of engagement with MLAs through training, visits and other events. Our aim is to inform the public how they can communicate with their elected representatives and get involved in changing their future by engaging with the Assembly Committees.



We encourage organisations and individuals to make use of all of our resources and information. Our Assembly Community Connect programme works to enhance relationships between the Assembly and the community. It provides free training, information and support in an outreach programme that builds capacity and skills through shared knowledge. It develops public understanding of, and participation in, the work of the Assembly and explains the impact of public policy and decision making. It also helps to enhance MLAs' understanding of the work of the community.

The Assembly also engages with the business sector through the Northern Ireland Assembly and Business Trust (NIABT). It offers politicians and businesses in Northern Ireland

an opportunity to share their knowledge and experience for mutual benefit and understanding. The Trust aims to foster an involvement in the political process among businesses while helping politicians to make better informed decisions when reviewing Departmental policies.

The Assembly also engages with those from outside Northern Ireland through its inward visit programme. We have created tailor-made programmes to meet the needs of the many delegations requesting visits to the Northern Ireland Assembly, primarily from embassies, post-conflict countries and universities wishing to visit Parliament Buildings to discuss and share experiences with our politicians.

Above all, Parliament Buildings is a public place. We encourage the public to watch the Assembly's debates from the visitors' gallery, to watch the committees at work or to learn about the history of the estate on one of the free guided tours, available to everyone.

The point of all of these services is to increase public awareness of the role of the Assembly, its purpose and its ways of working. The first responsibility of an MLA is to work on behalf of his or her constituents and resolve their concerns; by facilitating access to the Assembly, we can help to build productive working relationships between the politicians and the people they represent.

As an employer, the Commission also has a huge responsibility to the people who work for the Assembly. Our 340 staff are the Assembly's greatest asset and it is the Commission's objective to ensure that everyone can develop their full potential within a supportive and inclusive working environment. We also rely on our people to play a full role in enhancing the reputation and performance of the Assembly.

In recognition of its corporate social responsibility, the Commission encourages Assembly staff to make a positive impact on the wider community through Employer Supported Volunteering (ESV). This programme enables staff to participate in volunteering activities that develop and strengthen links with local organisations. We believe that volunteering can enhance personal development, help develop skills that are brought back to the workplace, raise morale and motivation amongst employees and have a positive impact in the community.

Since 2012, we have supported 106 team volunteering events and 21 days of individual ESV. Projects have included grounds maintenance at Mount Stewart with the National Trust, clearing land around the Mary Peters Track as well as working with local groups such as Growing Connections in Bangor and the Simon Community in Belfast.

Our Charity of the Year initiative demonstrates our commitment to harness the collective efforts of the Assembly's employees in supporting the voluntary and community sector. As a staff-led initiative, it reflects the desire of our colleagues to support local charities.

The Commission has undertaken to communicate and engage staff and MLAs on sustainable development issues. Led by our sustainability team, we have a corps of 'Environmental Champions' throughout the Secretariat - these are the Assembly's sustainability enthusiasts, whose knowledge and motivation help all of us to tread a little more lightly on the planet.



Sustainable Consumption

At all times, the Commission will want the Assembly to be recognised as a responsible, ethical organisation. This is certainly the case with our use of resources. Climate change, energy security, collapsing biodiversity and social inequality have all moved inexorably to the forefront of the international agenda during the last decade. By using resources efficiently, the Assembly can minimise its contribution to these global challenges.



We have invested significantly to tackle our energy use. Parliament Buildings presents real challenges; it is a listed building, designed in an era when climate concerns were unknown. It is in constant use for long hours, often during the evening and at weekends. However, we have introduced new technologies and management systems to reduce our energy consumption.

In the last year, we cut our electricity consumption by almost 13%. This was achieved by initiating a new building energy management system, which enabled improved control of our ventilation and air conditioning systems, and by extending our use of LED lighting. With the completion of the renovated roof and the installation of more energy-saving equipment, we expect to save a further 17% in the coming year.

Our improved building management has also allowed us to shrink our gas usage. In the last year, we used less gas than in any of the previous five years. Although this is partially attributable to a mild winter, it is primarily the result of increased efficiencies. Through careful programming, we now only heat spaces when they are actually in use and adjust the ventilation, temperatures and air quality according to need. The roof project will also generate huge savings; we anticipate a significant reduction in gas consumption next year as a result of the new and refurbished technologies that have replaced aging machinery.

The Commission is committed to reducing our landfill waste. We've made some common sense decisions, such as replacing bottled water at meetings with jugs of tap water and removing most paper towels from our

bathrooms. We've also created recycling hubs to divert card, plastics, cans and glass away from the general waste collection as well as cutting the number of print publications purchased for Assembly business.

The Assembly uses vast amounts of paper. In 2015, we implemented a new 'Digital First' strategy to effect a significant behavioural change among staff and MLAs. This uses digital platforms to create and provide content for external and internal stakeholders. It means that people come to digital by default, looking first to digital as a way to deliver information, services or any other function of their business area. The key objective of the initiative was to streamline workflows and improve efficiency while reducing print and associated costs to improve the Assembly's environmental impact.

In 2008-09, we spent £899,320 on external print costs; by 2015-16, that had been cut to £60,000. The Assembly no longer prints such documents as the Official Report, the Daily Lists of Written Questions, Committee Reports and the weekly written answer books. The only procedural documents that are now printed are documents associated with legislation used in Plenary.

By using new technologies, such as tablet computers, cutting the number of available printers and ensuring that documents are normally printed on both sides of the paper, we have managed to slash our paper use, with further reductions targeted. The cost savings and reduced environmental impact of this strategy will be significant.

We have reduced the number of photocopiers in Parliament Buildings from 23 in 2010 to four. The machines have been replaced very recently and need not be refreshed for another 5 years. These new devices incorporate sustainable design with the use of recycled materials and bio-plastic, minimising their overall environmental impact.

There has also been a successful cut in the amount of food waste over previous years. Since the consumption of food contributes around 27% of this region's ecological footprint, its unnecessary waste should be scrupulously reduced. The Commission will work closely with our catering suppliers to pursue the procurement of sustainable food in all the Assembly's restaurants.

We have continued to promote sustainable travel initiatives aimed at encouraging colleagues to use more sustainable modes of transport to travel to and from work. These initiatives are Translink's TaxSmart Scheme (an employer salary sacrifice scheme where the Commission purchases travel passes for employees and the employees then repay the Assembly from their gross salary) and Translink's Annual Commuter Travel cards (an interest free loan made to employees to allow them to purchase travelcards where repayments are made out of net salary). We also encourage car-sharing by promoting the national scheme that assists people to find others with whom to share travel to work.

The 'Cycle to Work scheme' has continued to grow with twenty people using the initiative in 2015, including 5 MLAs. Following a recent review, the scheme has been significantly improved with loans available of up to £1,000 for bicycles or safety equipment. A new online ordering system should encourage more people to participate.



In 2008-2009, we used 7,794,000 sheets of paper, over 30,000 sheets per day at a cost of £43,508; in 2015-2016, we used 2,687,500 sheets of paper, down to around 10,000 sheets a day. In 2015 we also began to monitor the paper used within constituency offices; in 2015-2016 there were 815,000 sheets of paper used which is over 3,000 per day

Environmental Management Systems

The Assembly is accredited to the internationally-recognised certification known as ISO14001. This provides an independent evaluation of the Assembly's environmental performance against a set of internally designed targets. First awarded in 2011, we have maintained the high standards required to keep our accreditation in every succeeding year.

Targets for 2018 (base year 2008-2009)



To increase the amount of waste recycled within Parliament Buildings to 85% by 2018



To reduce paper consumption by 50% by 2018



To increase food recycling to 70%



To reduce water use by 20%



To reduce gas usage by 40%



To reduce electricity use by 20%

The Stormont Estate

The sixty hectares of the Stormont Estate are open to the public every day of the year and many thousands of visitors enjoy its generous facilities. The fitness trails, orienteering tracks and a wonderful children's playground have all been developed to enhance the visitor experience but many come to enjoy the tranquil natural habitats that are evident everywhere.



The estate grounds have evolved over almost a century into an important wooded habitat alongside one of Belfast's principal suburban corridors. The deciduous woodland forms one of the most important publicly owned forests in Northern Ireland. The large selection of expertly managed native trees, many of them grown from seed on site, form the most environmentally important habitat in the grounds but there is much more to discover.

Some of the formal garden areas are filled with exotic shrubs, such as our vibrant rhododendron bushes, but in recent years, we have introduced larger wildflower meadows, with perennial species like oxeye daisies, ragged robin and field scabious prominent in them. This mix of natural varieties makes a huge contribution to the ecological status of the grounds, supporting many insect species that, in turn, attract many types of birds.

We have worked alongside the RSPB to install 'Giant Bird tables' within the grounds of Stormont. These provide food for birds and other wildlife, as well as promoting biodiversity in the grounds. The initiative has helped staff and visitors to understand the wildlife around them and demonstrates an interconnection from the Assembly to farmers in Northern Ireland, many of whom plant a similar food source for wildlife on their farms. The aim is to establish the Giant Bird Table as an annual, low-cost partnership activity that will enrich the grounds of the Stormont Estate for everyone. We are also encouraging schools and individual pupils to plant their own wildflower areas.

Over the last few years, we have also sought to persuade swifts to nest on Parliament Buildings. These wildest of summer visitors are in decline and we took the opportunity to install nesting boxes on the roof during its repair project.



With sixteen boxes now installed and a sound system that imitates the birds' calls, we hope to succeed in attracting the swifts. If they do decide to breed here, they will return to that very same nest site for the rest of their lives and will, of course, attract other swifts. What an exciting prospect — our very own swift colony every year on the roof of Parliament Buildings. An iconic bird for an iconic building.

Some public walkways are threaded around the small areas of wetlands. The estates team has developed these pond areas to encourage marsh-loving birds and amphibians to move in and breed. The success of these suburban havens is obvious by the number of ducks now to be found in the ponds. Other wildlife-

friendly initiatives include planting in the car parks to encourage insects, bird boxes on the security huts, plants in offices and courtyards and wildflower seeds distributed to staff to encourage them to improve biodiversity around their homes.

Other wildlife finds its home in the estate. We have specially designed feeders to encourage the spread of our native red squirrel, so often out-competed for food by its larger grey cousin, an 'alien' species introduced from the USA. Badgers have required some adaptation too and to facilitate this we have installed badger gates within the estate's security fencing to allow badgers free movement; the Stormont population is prospering.

The Stormont estate has earned a 'Green Flag'; this recognises the very best green spaces. The award is seen as an essential goal in the development of the estate including its regular use by local community groups and voluntary organisations, as well as the many individuals who use the estate every day. To achieve a national standard demonstrates to the public, our commitment to both maintain and continually improve the park and its amenities. The estate provides one of the finest public parks in the city; we will continue to ensure its careful stewardship.

Our work on the estate has been recognised by several other regional awards: we secured a BITC Business and Biodiversity Award at Platinum status and the Assembly was shortlisted for the BITC Responsible Business award in the Business & Biodiversity category. In all of these endeavours, we work closely with the Department of Finance, which has overall responsibility for the grounds of Parliament Buildings, as well as outside organisations, to ensure that we can protect and enhance the biodiversity of the area.



Environmental Policy Statement

The Northern Ireland Assembly Commission (the Commission) is committed to becoming an exemplar organisation in respect of sustainable development and recognises that effective environmental management is a major contributing factor in achieving this high level aspiration.

The Commission understands that its activities have both direct and indirect environmental impacts and therefore aims to act responsibly in everything it does to help reduce these impacts and move towards a more environmentally sustainable future.

In support of these principles, the Commission is committed to the following:

- Continually improving the environmental performance of the Assembly through the maintenance of an environmental management system which conforms with the requirements of the ISO 14001 Environmental Management Systems Standard;
- Complying with all relevant environmental legislation and other environmental requirements,
- Reviewing the Assembly's environmental performance at regular intervals
- Reducing and preventing pollution where possible by responsibly managing our impact on the environment through the development and implementation of effective strategies for waste and resource management;
- Working with our suppliers to reduce the direct and indirect environmental impacts of our supply chain;
- Communicating this policy to all building users to help increase their environmental awareness, and
- Making this policy available to the public.

Handwritten signature of Robin Newton in blue ink.

Robin Newton MLA, The Speaker
Chairman of the Assembly Commission

Handwritten signature of Lesley Hogg in blue ink.

Lesley Hogg
Clerk/Chief Executive

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