



**Northern Ireland  
Assembly**



The Northern  
Ireland Assembly  
Commission  
Annual Report  
2007/08



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# Foreword from the Speaker



*The Speaker, William Hay*

**I am pleased to present this Annual Report for the Northern Ireland Assembly Commission. It reflects on our achievements over the challenging year we have had since restoration of the Northern Ireland Assembly on 8 May 2007.**

This past year has been an eventful one for the Commission. The publication of a comprehensive review of the Assembly Secretariat launched a radical overhaul of its structure and processes. The review made recommendations for us to build on our corporate governance arrangements.

The review included recommendations in key business areas and presented a dynamic approach to corporate and business planning. Our new Corporate Plan 2008–2011, published in April 2008, outlines a new vision for the Assembly Commission:

*“to be an Assembly that strengthens democracy and engages the people in creating a better future for all”.*

It also recommends strategic priorities and values that will help us to demonstrate strong leadership and direction and give the most efficient and effective customer-focused services to Members, citizens and visitors to Northern Ireland.

The review of the management and services of the Northern Ireland Assembly has brought us a period of considerable change and uncertainty. During this period, staff continued to provide a level of service that we can all be proud of. We hope that the Secretariat will continue to progress and build on this success, as the staff’s dedication and professionalism is vital to achieving the strategic challenges outlined in the Corporate Plan.

During the year, the Secretariat has commenced a comprehensive recruitment plan to ensure that there is a sufficient body of skills and experience to deliver our corporate and business plans. A new Clerk/ Director General and five directors have also been appointed and will lead the Secretariat through what will be another busy and challenging year.

## Foreword from the Speaker

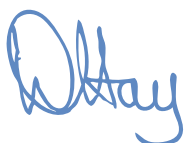
The creation of a new Engagement Directorate gives us the opportunity to further develop our programmes and services to improve the public's understanding of the Assembly. During the past year, almost 79,000 people visited Parliament Buildings attending tours or functions and over 16,500 people took part in the Education Service Programme. These numbers indicate the significant and growing interest in the Northern Ireland Assembly, at home and internationally.

The Business Office has carried out a considerable body of work in the last year. Eighty-seven plenary sessions took place during the period of this report, and over 13,000 written and oral questions were also tabled for answer. The Bill Office has handled 22 Executive bills introduced since restoration. Fourteen of these have become Acts of the Northern Ireland Assembly. The Committee Office has provided support to 645 Committee meetings since 8 May 2007.

The Assembly Commission is keen that the facilities and accommodation at Parliament Buildings are maintained to the highest standards possible. It has begun improving the facilities provided for Members, their staff and staff of the Secretariat. Refurbishment and upgrading of the Chambers and the catering facilities will enhance services for Members, staff and visitors to Parliament Buildings. The Assembly Commission will also be undertaking a full review of the accommodation it will need in the future to meet the demands of all its stakeholders.

As we look to the future and the progress of these projects, I am confident that the building blocks are now in place for the Northern Ireland Assembly to grow and reinforce the Commission's vision of strengthening democracy and creating a better future for Northern Ireland.

Finally, I would like to pay tribute to the hard work and dedication of the staff of the Assembly Secretariat in ensuring that the Assembly and the wider public continue to be provided with professional and quality services.



*The Speaker, William Hay*

*The Commission's vision  
is of an Assembly  
that strengthens democracy and  
engages the people in creating  
a better future for all*



# From Transition to Devolution

## The Transitional Assembly

The Transitional Assembly came into operation on 22 November 2006. Its role was 'to take part in preparations for the restoration of devolved government in Northern Ireland, in accordance with the St Andrews Agreement. Before devolution day, the Transitional Assembly worked in Parliament Buildings.

The Transitional Assembly produced a number of reports which examined the Comprehensive Spending Review, Northern Ireland's economic challenge, the Review of Public Administration, Northern Ireland's schools admission policy, the devolution of policing and justice, and Workplace 2010. This work paved the way for the Programme for Government presented in January 2008. The Transitional Assembly also prepared draft Standing Orders, the draft Ministerial Code, and nominated the First Minister and deputy First Minister.

The Transitional Assembly was preceded by the Hain Assembly, named after the then Secretary of State. Established under the Northern Ireland Act 2006, the Hain Assembly met between 8 May and 22 November 2006 and was responsible for laying the preparatory work for government. Three committees formed the backbone of this Assembly, producing papers on many issues including the economic challenges facing Northern Ireland, policing and justice, and law and order.

## Elections and Voting

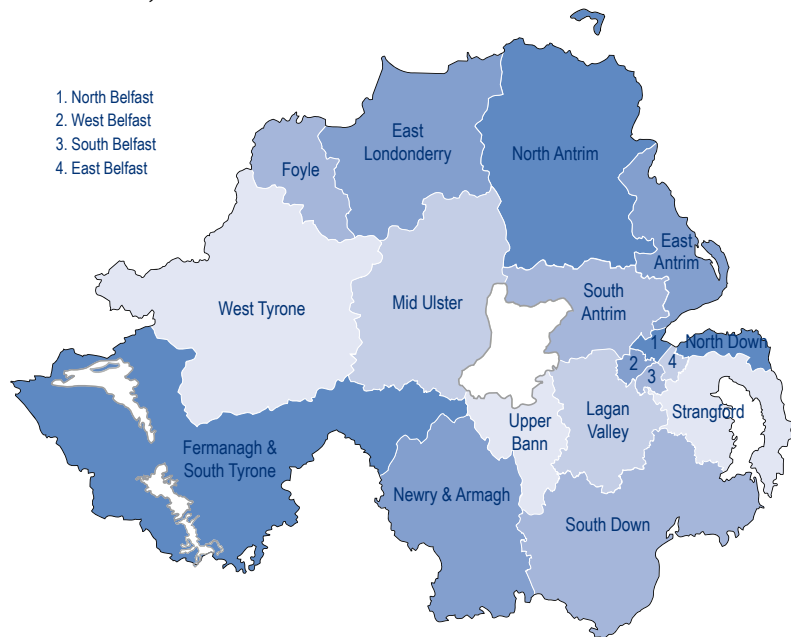
The Northern Ireland Assembly is made up of 108 Members of the Legislative Assembly (MLAs). Each Member is elected directly by the people of Northern Ireland. Elections are based on a single transferable vote system of proportional representation. This allows the people to vote for candidates in order of preference. Each of the 18 parliamentary constituencies officially announces six members, who either represent a political party or sit as Independents. All





# From Transition to Devolution

current MLAs were elected to the Assembly in 2007. The next election is scheduled for May 2011. There are 90 male and 18 female MLAs in the Assembly.



## 2007 Election Results

Party	Number of seats
Democratic Unionist Party (DUP)	36
Sinn Féin (SF)	28 <sup>1</sup>
Ulster Unionist Party (UUP)	18
Social Democratic and Labour Party (SDLP)	16
Alliance Party of Northern Ireland (APNI)	7
Green Party (Green)	1
Independent (Ind)	1 <sup>2</sup>
Progressive Unionist Party (PUP)	1

1. In December 2007, Mr G McHugh resigned from SF and became an Independent Member of the Assembly.  
 2. In May 2007, Mr K Deeny MLA changed his status as an Independent to become leader and a member of the Independent Health Coalition Party in the Assembly.

## Devolution

The restoration of the Assembly on 8 May 2007 was a significant milestone in establishing democratic structures in Northern Ireland. Devolution Day was the result of complex negotiations at St Andrews. It brought jubilant scenes to Parliament Buildings, where the creation of a new Executive marked the end of five years of direct rule.

One year on, devolution has been followed by evolution. From changes in personnel to alterations in the Parliament Buildings themselves, the year has seen the Assembly adopt a central role in Northern Ireland's political and cultural life.

Politically, the Executive, under scrutiny from the Assembly's committees, has introduced Northern Ireland's first Programme for Government, Budget and a new Investment Strategy, and 14 pieces of primary legislation have received Royal Assent since 8 May 2007. Bread-and-butter issues such as the economy, water reform and post-primary transfer have been debated throughout the sitting period.

As well as being home to the devolved government, 2007/08 saw the Assembly welcome dignitaries from across the globe and play host to events including pop concerts, rally championships, and even a soap box derby.

It is likely the Assembly will see further changes over the coming years as it develops its role at the heart of politics in Northern Ireland.





May 8, 2007 – Devolution Day

# The Assembly Commission

## Membership



**Mr William Hay**  
*The Speaker/  
Chair of the Assembly Commission*



**Mr Stephen Moutray**  
*9 May 2007 – present*



**Mr Paul Butler**  
*9 May 2007 – present*



**Rev Dr Robert Coulter**  
*9 May 2007 – present*



**Mr Alban Maginness**  
*9 May 2007 – present*



**Mr Sean Neeson**  
*9 May 2007 – present*

# The Work of the Assembly Commission

The Assembly Commission is the corporate body of the Northern Ireland Assembly established under Section 40 and Schedule 5 of the Northern Ireland Act 1998. The Commission comprises the Speaker, who chairs the meetings and five other elected Members. It ensures that the Assembly has the adequate property, staff and services to work effectively. The Commission's purpose is to support the Assembly and its Members in their role as elected representatives and legislators and to help the Assembly communicate effectively with the public.

In carrying out its functions, the Assembly Commission is supported by a Secretariat. The Assembly Secretariat provides a wide range of practical and administrative support for Members of the Legislative Assembly and the Assembly Commission. The Secretariat is currently supported by approximately 380 staff, of whom over 50% are directly employed by the Assembly Commission. The remaining staff are either on secondment through the Northern Ireland Civil Service or employed through an external recruitment agency. The Assembly Commission has indicated that by March 2010 it wishes to be in the position of employing all of its own staff rather than relying on staff seconded from other bodies. A major recruitment programme has begun with the expectation that approximately 300 permanent staff will be recruited within this timescale. In addition, the Commission, as recommended by a recent review of the secretariat, intends to develop its own terms and conditions for secretariat staff.

*The Assembly Commission with two QUB students who undertook the Secretariat Pilot Internship Programme*



# The Work of the Assembly Commission

During the period of this report, the Assembly Commission held 31 meetings to progress corporate matters on the Assembly's behalf. With the newly devolved administration in place, the Commission had to ensure that systems were established to allow for the smooth running of the organisation. Computers and other vital technology had become outdated during suspension and the Commission initiated an IT Refresh programme. This included the upgrade of the personal computers and printers used in Parliament Buildings and constituency offices. It also provided a centrally funded Broadband service, ensuring all Members had access to modern communication tools. The PC project renewed 800 PCs and laptops and 300 printers and was completed in July 2007. Work continues to upgrade the other ICT systems to meet the expanding business requirements of Members and the Secretariat.

Contracts such as those for publication management and broadcasting also needed immediate re-tender, and the Commission worked hard to make sure that the work quickly progressed.

The safety and welfare of visitors, staff and members remained paramount alongside the Commission's desire to create an open, accessible and engaging Assembly. As part of this undertaking, a review of security at Parliament Buildings and its environs was undertaken and a series of recommendations were agreed and implemented.

The Commission also initiated discussions relating to outreach and engagement at other centres of government. Between 2007 and 2008 the Commission visited the Scottish Parliament, the Houses of the Oireachtas, and the Canadian Parliament.

The Commission took time off-site in June 2008 to review key policy areas including the Engagement and Outreach Strategy, and to consider the future accommodation needs of the Assembly. The session was very useful as it identified key challenges for the Secretariat in the coming year.



The Assembly Commission's visit to the Canadian Parliament (May 2008)

# The Work of the Assembly Commission

After devolution, the Assembly Commission was obliged under Section 75 (the statutory duties) of the Northern Ireland Act 1998 to develop an equality scheme. Section 75 states that the Assembly is responsible for promoting equality of opportunity and a culture of rights and responsibilities. The Commission consulted over the reporting year and developed a draft scheme. The scheme was approved and presented to the Equality Commission for Northern Ireland in February 2008.

Another positive measure was the development of the Commission's Disability Action Plan, which outlines how it will fulfil its obligations under the Disability Discrimination Act 1995. The Commission is committed to delivering the action plan and hopes that this will provide more opportunities for people with disabilities to become involved with the Assembly across its full range of activities. The Assembly Commission also agreed with the proposal to establish a Good Relations advisory group. The terms of reference are being developed and significant progress will be made over the next 12–18 months.

In fulfilling the obligations under the Freedom of Information Act 2000, the Assembly Commission has received 142 freedom of information requests, covering subjects from information about visitors and tours, to questions about the source of food products used in the catering at Parliament Buildings.

As the corporate body of the Assembly, the Commission is also responsible for providing the corporate framework for a fully functioning legislature. This unique role is scrutinised in many ways, including answering Assembly Questions. Over the period of this report, the Commission answered four oral questions on the Floor of the House and 114 questions by written answer. These questions related to issues such as the use of and the costs associated with the running of Parliament Buildings, staffing, supporting IT infrastructure, the environment, renewable energy sources, and Section 75/Good Relations.





# The Commission's Strategic Priorities

The Assembly Commission has developed four strategic priorities to guide its work, namely:

1. The delivery and continuous improvement of support for Members in their work in Plenary sessions, Committees and constituencies (A WORKING ASSEMBLY);
2. The development of a dynamic and responsive strategy for outreach and public engagement (AN ENGAGING ASSEMBLY);
3. The full and effective implementation of the 2007 Review of the Assembly Secretariat (AN EVOLVING ASSEMBLY); and
4. The management and development of accommodation to facilitate all of the above.

In relation to the Assembly Commission's first strategic priority, there are four key procedural offices within the Assembly Secretariat which offer support for Members in their Assembly work, namely the Business Office, the Bill Office, the Office of the Official Report (Hansard) and the Committee Office.



# A Working Assembly

## The Business Office

The Business Office:

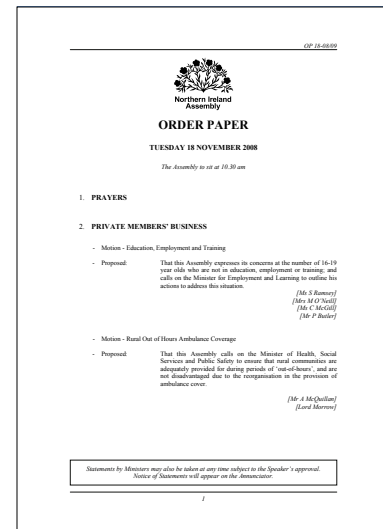
- supports plenary sittings of the Assembly and meetings of the Business Committee;
- provides advice on procedure to the Speaker and Deputy Speakers, and to Members;
- operates tabling processes for motions, amendments and petitions and carries out the procedures for questions for oral and written answer; and
- provides facilities for the laying of documents and statutory rules before the Assembly.

The Business Office has two separate sections that carry out these functions:

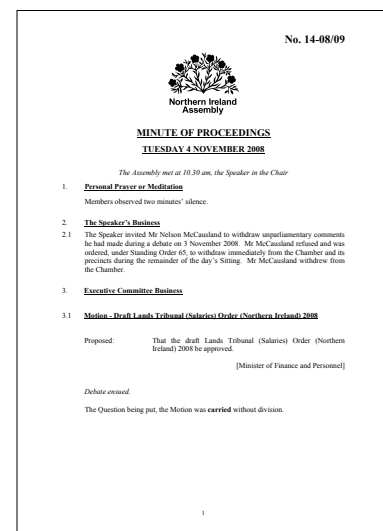
The **plenary section** provides services and support to the Business Committee and Assembly plenary sittings. It produces all the Assembly's working papers for each plenary sitting, including the Order Paper, which provides the official agenda for the day. The plenary section prepares the Speaker's brief through which it provides advice about points of order and other procedural matters. It also prepares the Minutes of Proceedings of the Assembly. The Minutes of Proceedings are the legal record of the Assembly's decisions and make up the Journal of Proceedings of the Assembly.

The **table section** manages questions for oral and written answer, assists and advises Members about questions, and produces the Written Answer booklets. The table section also provides guidance to government departments on the arrangements for Assembly questions. It also deals with Executive Committee, Private Members' and Assembly Committee motions and amendments to these motions, together with the list of topics for Adjournment debate as tabled by Members. The section manages the laying of documents, statutory rules and other publications before the Assembly.

### Order Paper

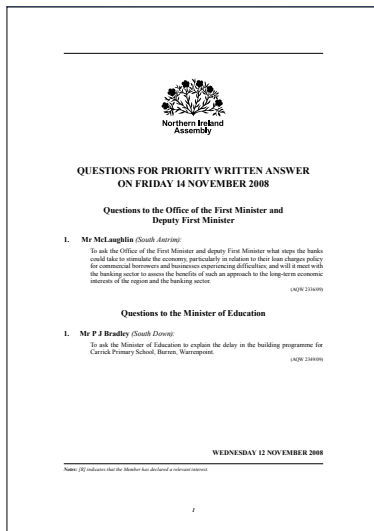


### Minutes of Proceedings

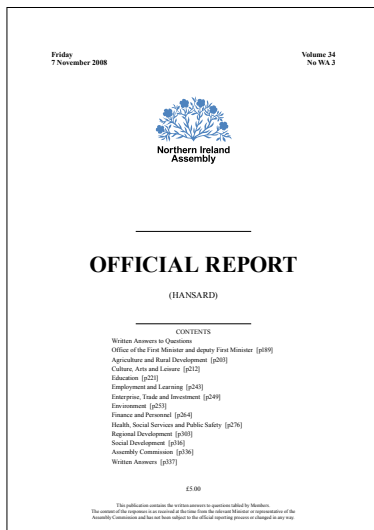


# A Working Assembly

## Question for Written Answer



## Written Answer Book



## Tabling statistics – May 8, 2007 to July 4, 2008

Questions tabled	
Written	8,991
Oral	4,316
<b>Total</b>	<b>13,307</b>

Motions tabled	
Executive Committee	55
Committee	84
Private Members'	313
<b>Total</b>	<b>452</b>

Adjournment debate topics tabled	
Adjournment debates	89

Statutory Rules received	
Statutory Rules	470

Papers presented	
Laid papers	248
Papers presented	253
<b>Total</b>	<b>501</b>

Plenary statistics	
Plenary sittings	87
Business Committee meetings	46

## The Bill Office

The Bill Office supports the work of the Assembly in its consideration of primary legislation by preparing and arranging the publication of all primary legislative documents and by providing information and advice on the primary legislative process.

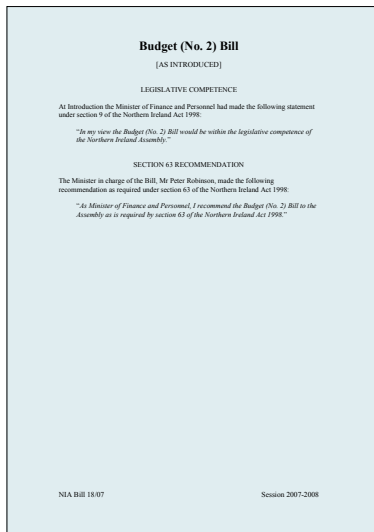


### **Legislative Process**

The First Stage of the legislative process begins when a Minister or a Member proposes the introduction of a bill. The Second Stage provides Members with an opportunity to debate the general principles of the bill. After that debate the bill is sent to an appropriate committee of the Assembly for more detailed scrutiny. The committee will consider the evidence on the provisions in the bill before it makes a formal report to the Assembly. Once the committee's report has been presented to the Assembly, Members have the opportunity

to propose amendments, either during the Consideration Stage or the Further Consideration Stage of the bill. The content of the bill, as amended, is then subject to one last debate, known as Final Stage.

Twenty-two Executive bills have been introduced since restoration of the Assembly on May 8, 2007, the most recent being the Presumption of Death bill on 1 July 2008.



## Bill Statistics – 8 May 2007 to 4 July 2008

Executive	22
Commission	0
Private Members'	1
Committee	0
Bills that became Acts of Northern Ireland Assembly:	14

The first Executive bill was introduced on June 4, 2007: Welfare Reform bill

The first non-Executive bill was introduced on March 31, 2008: Carer's Allowance bill

## Bills given accelerated passage: 10

These were: Budget (2007), Welfare Reform, Children (Emergency Protection Orders), Pensions, Budget (2008), Commission for Victims and Survivors, Local Government Boundaries, Mesothelioma, etc., Child Maintenance and the Budget (No 2) bill

## Bills that have received Royal Assent 14

These were: Budget (2007), Welfare Reform, Children (Emergency Protection Orders), Pensions, Health (Miscellaneous Provisions), Budget (2008), Taxis, Public Health (Amendment), Commission for Victims and Survivors, Local Government Boundaries, Libraries, Mesothelioma, etc., Child Maintenance and the Budget (No 2)

## Amendments

Number of amendments tabled	201
Number of amendments made	159

## The Office of the Official Report

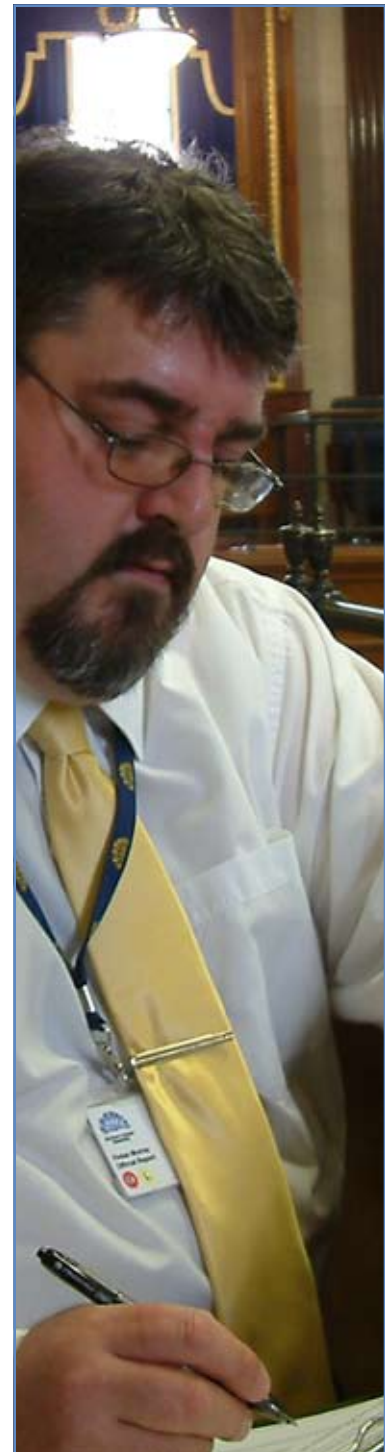


The Office of the Official Report (Hansard) produces the official reports - essentially transcripts - of what happens in all sittings of the Assembly and those meetings of its Committees that consider legislation or take evidence. Each report lists the names of all the Members who speak, provides a report of what they say and records all the decisions made.

The reports of Assembly sittings are published electronically on a phased basis during the day of each sitting and are then published in hard copy format by 8:30 am the next day. Reports of Committee meetings are provided to the relevant Committee within three days of its meeting. After approximately every 10 sittings, a bound volume of official reports is published - this is the definitive version of the official report, and each volume contains the reports of all the debates, relevant Committee meetings and also answers to written questions.

It is important to understand that the official report is not a verbatim transcript; rather, it is an edited version. The proper definition of the report is based on that contained in Erskine May (the parliamentary "bible"), which has been in use by many parliaments around the world since 1907. Erskine May states that the report:

*"... though not strictly verbatim, is substantially the verbatim report, with repetitions and redundancies omitted and with obvious mistakes corrected, but which on the other hand leaves out nothing that adds to the meaning of the speech or illustrates the argument".*



## A Working Assembly

Hansard reports Members in the language that they use. During plenary sittings of the Assembly, Hansard provides the Speaker and Clerks at Table with a simultaneous interpretation in of speeches in Irish or Ulster Scots.

During the period 7 May 2007 to 4 July 2008, Hansard produced official reports for 87 sittings of the Assembly and 354 separate reports of Committee meetings. These reports included a total of nearly seven million words. In addition to the hard copy reports, the Hansard pages on the Assembly's website attracted over 86,000 visits from nearly 45,000 unique visitors, registering more than a quarter of a million page views during the same period.



In August 2007, Hansard and the Assembly hosted a highly successful annual conference of the British-Irish Parliamentary Reporting Association (BIPRA). The office maintains membership of BIPRA and the Commonwealth Hansard Editors Association, and enjoys close working relationships with counterparts in many other parliaments.

## The Committee Office

### **Committees**

The following pages provide an insight into the work of the Assembly Committees. The committees play a key role in scrutinising and holding the Executive to account.

The Assembly's Standing Orders provide for three types of committee:

**Statutory Committees** are established in accordance with paragraphs 8 and 9 of the Belfast Agreement, Section 29 of the Northern Ireland Act 1998 and Standing Order 48.

Eleven Statutory Committees have been established to advise and assist the appropriate Minister on the formulation of policy in relation to matters within his/her responsibilities. Specifically the Statutory Committees have the power to:

- consider and advise on departmental budgets and annual plans in the context of the overall budget allocation;
- consider relevant secondary legislation and take the Committee Stage of relevant primary legislation;
- call for persons and papers;
- initiate inquiries and make reports; and
- consider and advise on matters brought to the committee by its Minister.

**Standing Committees** are permanent committees of the Assembly.

There are currently six - the Assembly and Executive Review Committee, the Audit Committee, the Business Committee<sup>1</sup>, the Committee on Procedures, the Committee on Standards and Privileges and the Public Accounts Committee.

**Ad Hoc Committees** are established, as necessary, to consider specific, time-bounded terms of reference which have been set by

<sup>1</sup> In accordance with Standing Order 55, the Business Committee makes the arrangements for the business of the Assembly and performs such other duties as the Speaker may request or the Assembly determines.

## Quick Facts

# 1

*Most meetings of Assembly Committees are held in Parliament Buildings*

# 2

*Committee meetings are mainly held in public session and visitors are welcome to attend*

# 3

*The work of each Committee can be viewed on the Assembly website at [www.niassembly.gov.uk](http://www.niassembly.gov.uk)*



## A Working Assembly

the Assembly. The Assembly decides the membership of ad hoc committees and may direct their method of operation.

The committees quickly got to grips with identifying the key issues within their respective remits and developing forward work programmes. Within a short period of time, most were immersed in committee inquiries and/or the Committee Stages of primary legislation.

During the period of this report the committees held 645 meetings, 32 of which took place outside Parliament Buildings; a total of 38 committee reports were produced on a wide range of issues. They completed the Committee Stage of six bills and scrutinised 321 pieces of subordinate legislation.

Three ad hoc committees were established by resolution of the Assembly during the period of this report. The first was established on 19 November 2007 to consider the proposal for a draft Criminal Justice (Northern Ireland) Order 2007, the second was established by resolution of the Assembly on 3 December 2007 to consider the proposal for a draft Sexual Offences (Northern Ireland) Order 2007 and the third on 21 April 2008 to consider and make proposals for partnerships that could enhance the economic case for viable local postal services. All three ad hoc committees completed their work within the required timescales, and their reports were approved by the Assembly.

Seeking and considering input from stakeholders, both individuals and groups, is a key element of the work of the committees. A wide range of witnesses has given evidence to committees, and information has also been gathered outside formal meetings in a variety of ways including fact-finding visits, major stakeholder conferences, informal meetings and receptions. These techniques have provided increased opportunities for a greater range of groups and organisations to engage with committee members and put forward their views on a variety of issues.

The pages that follow contain more information about the work of each committee. Further information including minutes of meetings, committee reports and information on current and future business can be found on the committee pages of the Assembly website: [www.niassembly.gov.uk](http://www.niassembly.gov.uk).

## Statutory Committees

### Committee for Agriculture and Rural Development

**During the year the Committee acted as an advocate for the agriculture industry and rural communities.**

Outside of our statutory obligations, our aim is to engage with the agricultural and rural communities and represent their views and opinions.

This was demonstrated following the publication of a devastating report into the condition of the Northern Ireland red meat sector in October 2007. We organised a seminar that had representatives of the industry, processors, major retailers and politicians sitting around the same table for the first time. A second seminar in July 2008 saw real progress being made, with further actions to build on this progress agreed.

During this period, we undertook successful direct negotiation with two EU Commissioners on behalf of the agricultural community. We met with Commissioner Joe Borg before the council decision on fish quotas in December 2007. We were able to present new scientific evidence which led to an increase in the quota of haddock for Northern Ireland fishermen. We also presented evidence that contributed to the argument to retain nephrop (prawn) quotas at the previous levels.

We returned to Brussels in May to meet with Commissioner Boal and highlight the plight of the pig industry in Northern Ireland. Again, we were able to get agreement for further consideration of tolerance levels for GM grains and the use of non-ruminant feeds.

We have been keen to engage with young people, encouraging them to make use of the political processes. Our success in this area was demonstrated by a case brought to us by agricultural students studying at one of the agricultural colleges in Northern Ireland. These students presented us with a strong argument for retaining a key



**The Members are:**

**Dr William McCrea MP (Chairperson)**

Mr Tom Elliott (Deputy Chairperson)

Mr PJ Bradley

Mr Allan Bresland

Mr Thomas Burns

Mr Trevor Clarke

Mr Willie Clarke

Mr Pat Doherty MP (from 21/01/08)

Mr William Irwin

Mr Gerry McHugh (until 21/01/08)

Mr Francie Molloy

Mr George Savage

## A Working Assembly

course at the college. When they gave their views to the department it reversed an earlier decision to cancel the course.

During the year we visited three agricultural colleges: the Loughry and Greenmount campuses of the College of Agriculture, Food and Rural Enterprise in Northern Ireland, and the Harper Adams University College in England.

We also engaged with other legislatures in the United Kingdom and Ireland. To date, we have enjoyed positive meetings with the Committee for the Environment, Food and Rural Affairs in Westminster, the Agricultural Committee in the National Assembly for Wales, the Minister for Agriculture in the Isle of Man and the Joint Agricultural Committee of the Dáil. Future meetings are planned with the Scottish Parliament.



We will soon begin our scrutiny and consideration of the Diseases of Animals Bill. We may also bring forward our own legislation to seek the abolition of the Agricultural Wages Board.

However, we believe that the industry and rural communities are at the core of our non-statutory obligations and we will continue to listen to their views, opinions and concerns in the appropriate forum.



## Committee for Culture, Arts and Leisure

**The new Library Authority and the proposed multi-sports stadium on the site of the former Maze/Longkesh Prison were the key concerns of the Committee this year.**

The Libraries Bill establishing a new Library Authority to deliver a single public library service for Northern Ireland received Royal Assent on 25 June 2008. It is known as the Libraries Act (NI) 2008. All the proposed amendments were agreed at Committee Stage before the Bill reached Consideration Stage. The amendments made provision for more board members, most of whom will be locally elected representatives. They also provided for libraries to collect materials on the cultural heritage of Northern Ireland.

Beginning in June 2007, we considered a number of issues concerning the proposed multi-sports stadium. We heard presentations and evidence from the Minister, senior departmental officials and consultants. We will revisit this unresolved matter after summer recess.

Our Chairperson represented the Committee in June 2007 at the opening ceremony of the Titanic Built in Belfast exhibition in Washington, USA. During the visit to Washington he also represented the Committee at the Smithsonian Folklife Festival, an international exposition of living cultural heritage staged annually outdoors on Washington's National Mall.

We began work on an inquiry into the development of a museums policy for Northern Ireland in May 2008. We also undertook preliminary work on an inquiry into the underfunding of arts and sport. This work will continue after the summer recess.



### **The Members are:**

#### **Mr Barry McElduff (Chairperson)**

Mr David McNarry  
(Deputy Chairperson)

Mr Dominic Bradley

Mr Francie Brolly

Lord Browne

Mr David Burnside (until 18/06/07)

Mr Paul Maskey (until 10/03/08)

Mr Kieran McCarthy

Mr Raymond McCartney  
(from 10/03/08)

Mr Nelson McCausland

Mr Pat Ramsey

Mr Ken Robinson (from 18/06/07)

Mr Jim Shannon

## A Working Assembly

We also held four meetings outside Parliament Buildings, combining visits to the Armagh Planetarium and Observatory, Armagh; Belfast Central Library, Belfast; Derry Central Library, An Gaeláras, and the Shantallow Community Arts Project, all in Derry/Londonderry; and the Ulster Folk and Transport Museum at Cultra.



## Committee for Education

**The Committee's focus was on scrutinising a raft of policy reviews by the Department of Education, which will fundamentally reform Northern Ireland's education system.**

Two areas dominated our time during the year: the transfer procedure to post-primary education, and the Review of Public Administration (RPA) reform of the administration of education.

We raised some 60 questions and points of clarification on the Minister's proposals for the transfer procedure. Following consultation, we formally responded to the most recent proposals on 4 July 2008.

We carried out detailed pre-legislative examination of some 20 policy areas in the RPA, including proposals for area-based planning for the school estate.

We also responded to other significant policy reviews including: School Improvement and Literacy and Numeracy, Special Educational Needs and Inclusion, and Careers Education Strategy.

The Committee examined the Department's Comprehensive Spending Review bids and priorities, and published responses to the draft Budget and draft Programme for Government in December 2007. As well as carrying out a particular scrutiny of extended schools and interface funding, we examined the funding for primary schools in detail. This led to us tabling a motion which was debated in the Assembly in early July 2008. A Committee brief was published on the Assembly's website. The Department responded with proposals to increase the fully delegated funding to primary schools by some £27 million in 2009/10.

By developing a highly successful, innovative and informal approach we were able to hear directly from schools and educational providers. During the year we held three informal receptions attended by 65 groups in the Long Gallery.



### **The Members are:**

**Mr Mervyn Storey**  
(Member from 09/05/07 and  
Chairperson from 10/06/08)

Mr Dominic Bradley (Deputy  
Chairperson)

Mrs Mary Bradley

Mr Paul Butler (until 20/05/08)

Rt Hon Jeffrey Donaldson MP (until  
31/03/08)

Mr Trevor Lunn

Mr Nelson McCausland (from 31/03/08)

Mr Basil McCrea

Miss Michelle McIlveen

Mr John O'Dowd (from 20/05/08)

Mrs Michelle O'Neill

Mr Edwin Poots (from 17/06/08)

Mr Ken Robinson

Mr Sammy Wilson MP  
(Chairperson until 10/06/08 and  
member until 17/06/08)

## A Working Assembly

We also met a range of stakeholders across Northern Ireland. In February 2008 we visited St Mary's College, Creggan, Derry/Londonderry. As well as holding public sessions with local learning communities, we met with 15 groups of school children over the year.



## Committee for Employment and Learning

**The Committee's priority during the year was reviewing the new Training for Success programme.**

Our main work during the year was assessing the Department for Employment and Learning's new technical and professional training programme, Training for Success. We considered this a priority because of the significant criticism of the Department's previous Jobskills programme. By collecting evidence from the key economic sectors and working with the Department for Employment and Learning, we made sure that problems were identified and addressed early in the programme.

We held a meeting at Queen's University, Belfast, which included a tour of three of the University's key research and development centres. We also undertook study visits to the following educational and training organisations:

- Ulster Supported Employment Limited, Belfast;
- South West Regional College, Omagh campus; and
- University of Ulster, Coleraine campus.

We want to be more accessible to our stakeholders, so we arranged 28 informal meetings with them during the year. The main aim of these meetings was to give the community and voluntary sector the opportunity to put key issues to our members. Organisations that took the opportunity included the Royal National Institute for Deaf People, Age Concern and the Citizens Advice Bureau.

We brought three motions for debate to the Assembly plenary. The first was the motion on our 'First Report on Training for Success'. On 10 December 2007, we proposed to annul the 'Student Fees (Amounts) (Amendment) Regulations (Northern Ireland) 2007'. The aim of this motion was to prevent higher education fees being increased in line with inflation. The motion was not carried. On 23 June 2008,



### **The Members are:**

#### **Ms Sue Ramsey (Chairperson)**

Mr Robin Newton  
(Member from 09/05/07 and  
Deputy Chairperson from 10/06/08)

Mr Alex Attwood

Mr Paul Butler

Ms Anna Lo

Mr Nelson McCausland

Mr David McClarty

Mr Basil McCrea

Mrs Claire McGill

Mr Alastair Ross (from 29/05/07)

Mr Jimmy Spratt  
(Member and Deputy Chairperson  
until 10/06/08)

Mr Jim Wells (until 29/05/07)



## A Working Assembly

we brought a motion to the plenary calling on the Minister for Employment and Learning to delay the introduction of a revised funding model for St Mary's and Stranmillis University Colleges. Following the debate, we withdrew the motion.



## Committee for Enterprise, Trade and Investment

**The Committee's main focus this year was on matters relating to tourism, renewable energy, energy prices, innovation and the inquiry into the role and potential of credit unions.**

During 2007/2008 our key work was the scrutiny of the Department of Enterprise, Trade and Investment's role in promoting Northern Ireland as 'open for business'. We were also heavily involved in a number of important tourism issues including the Giant's Causeway Visitor Centre and the Titanic Signature Project and received briefings from the then-Minister, Nigel Dodds, the National Trust, Moyle District Council and the Northern Ireland Tourist Board.

We were actively involved in scrutiny of the Regional Innovation Strategy Action Plan and Start a Business Programme, and devoted a substantial amount of time to energy-related issues and matters concerning Invest Northern Ireland.

To see business enterprise and innovation first-hand we visited several institutions including:

- Enterprise Northern Ireland and the Craigavon Industrial Development Organisation, Carn Industrial Estate, Craigavon;
- NACCO Material Handling Ltd, Lurgan;
- Titanic House, Titanic Quarter, Belfast;
- Invest Northern Ireland Headquarters, Belfast;
- University of Ulster (Magee Campus), Derry/Londonderry; and
- Waterside Credit Union, Derry/Londonderry.

We received a wide range of briefings from key stakeholders in the energy industry about rising energy prices. Evidence was sought from the Consumer Council, the Utility Regulator and the energy



### **The Members are:**

#### **Mr Mark Durkan MP (Chairperson)**

Ms Jennifer McCann (Member from 09/05/07 and Deputy Chairperson from 20/05/08)

Mr Paul Butler (from 20/05/08)

Mr Leslie Cree

Mr Simon Hamilton

Mr Paul Maskey  
(Member and Deputy Chairperson until 20/05/08)

Dr Alasdair McDonnell MP

Mr Alan McFarland

Mr Gerry McHugh (from 21/01/08)

Mr Mitchel McLaughlin (until 10/09/07)

Mr Francie Molloy (from 10/09/07 until 21/01/08)

Mr Sean Neeson

Mr Robin Newton

Mr David Simpson MP

## A Working Assembly

companies. These briefings informed the Assembly debate on our motion on 'Rising Energy Prices'. The motion was unanimously carried.

We are conducting an inquiry into the role and potential of credit unions. We have received written responses from a broad spectrum of players in the financial services industry. So far we have heard briefings from the Irish League and Ulster Federation of Credit Unions and we plan further evidence sessions after the summer recess.



## Committee for the Environment

**Road safety, taxis and climate change were just some of the areas the Committee was concerned with in 2007/08.**

Our detailed scrutiny of the Taxis Bill led to changes to the Bill to provide for an informal appeals mechanism for departmental decisions on licensing and licences authorising separate fares. We also agreed changes that will establish a role for the Consumer Council to manage passenger complaints and the regulation of fares.

We considered a range of measures to improve road safety in Northern Ireland and responded to the Minister of the Environment on the proposed measures. Our response supported proposals for a graduated licensing scheme. This scheme focuses on driver hours and driving experience, including experience of night driving and adverse conditions. We also supported the proposal to lower the blood alcohol limit to 20mg for inexperienced drivers, LGV drivers and motorcycle riders and to 50mg for other drivers. We also recommended that the Minister introduce a practical road safety education programme to make children and young people aware of all road dangers.

The draft UK Climate Change Bill was also a focus of our attention. We considered and responded to the Bill, supporting the UK carbon reduction targets it proposed. We also supported the idea for an independent climate change committee. This would have representatives from Northern Ireland and would provide independent advice to the Northern Ireland Executive and the UK Government.

During the year we welcomed the opportunity to travel to Market Place Theatre in Armagh, Teal Lough and Lough Fea in Cookstown, and the Giant's Causeway, to engage with the local community on a range of issues including the North-South interconnector and planning reform.



### **The Members are:**

#### **Mr Patsy McGlone (Chairperson)**

Mr Cathal Boylan (Deputy Chairperson)

Mr Billy Armstrong

Mr Trevor Clarke

Mr David Ford

Mr Tommy Gallagher

Mr Sam Gardiner

Mr Alex Maskey (until 21/01/08)

Mr Ian McCrea

Mr Daithi McKay

Mr Alastair Ross (from 21/01/08)

Mr Peter Weir



## Committee for Finance and Personnel

**This year the Committee published five reports covering a range of key areas, from the domestic rating system to building regulations.**

We published the 'First Report on Workplace 2010 and Location of Public Sector Jobs' on 1 July 2007. This report included a range of recommendations to establish necessary safeguards and assurances before the Minister and the Executive make final decisions on the Workplace 2010 procurement solution. This is the largest private finance initiative contract of its kind in Northern Ireland.

As a result of our report, the Department of Finance and Personnel commissioned a Review of Policy on the Location of Public Sector Jobs, led by Professor Sir George Bain. The review was to address a number of our recommendations, which focused mainly on the need to maximise the potential economic and social benefits from a strategic approach to locating public sector jobs.

We contributed to the Executive's Review of the Domestic Rating System by conducting our own inquiry and producing a report in November 2007. When announcing the outcome of the Executive's Review, the Minister of Finance and Personnel highlighted our "massive contribution" to the process and pointed out that many of our recommendations had been implemented.

In December 2007, we published our co-ordinated 'Report on the Executive's Draft Budget 2008–2011', on behalf of all the Assembly Statutory Committees. To inform this report, we hosted an information seminar for all MLAs on the Assembly's role in the annual budget process, on 17 September 2007. We also led a 'take note' debate on the draft Budget and commissioned the views of the other Statutory Committees. The report contained recommendations on a wide range of cross-cutting financial issues, including targets for reducing



### **The Members are:**

#### **Mr Mitchel McLaughlin (Chairperson)**

Mr Simon Hamilton  
(Member from 09/05/07 and Deputy  
Chairperson from 10/06/08)

Mr Roy Beggs

Dr Stephen Farry

Mr Fra McCann

Ms Jennifer McCann

Mr Adrian McQuillan

Mr Declan O'Loan

Mr Ian Paisley Jnr (from 30/06/08)

Ms Dawn Purvis

Mr Mervyn Storey  
(Deputy Chairperson until 10/06/08  
and member until 30/06/08)

Mr Peter Weir

## A Working Assembly

departmental underspend which are now being used as a benchmark by the Department.

Our most recent publication 'Report on the Building Regulations (Amendment) Bill' was published on 25 June 2008. This included wide-ranging recommendations covering specific clauses of the Bill as well as related policy and enforcement matters, and topical issues such as energy conservation and the use of renewable energy technologies.



## Committee for Health, Social Services and Public Safety

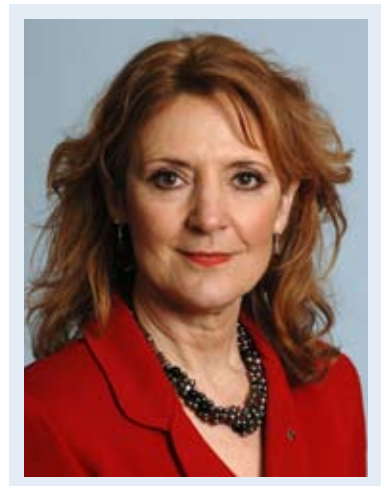
**The Committee undertook a major inquiry into the prevention of suicide and self-harm and has sought to engage widely with stakeholders and the general public.**

A principal focus for us during our first year in operation was the inquiry into the prevention of suicide and self-harm. We considered 65 written submissions, held 14 evidence sessions and carried out fact-finding visits to Scotland and Dublin. We concluded that the publication by the Department of the 'Protect Life: A Shared Vision' The NI Suicide Prevention Strategy in October 2006 was a major advance in the effort to reduce the needless loss of life through suicide. We recognised, however, that this was just the first step and identified a number of areas where we believe the Strategy can be improved. On 19 May 2008 we presented a report containing 26 recommendations to the Assembly.

We scrutinised three pieces of primary legislation, namely, the Health (Miscellaneous Provisions) Bill, the Public Health (Amendment) Bill, and the Health and Social Care (Reform) Bill. On the first two we consulted widely and reported formally. We started a detailed review of the Health and Social Care (Reform) Bill, which proposes a new structure for health and social care organisations in Northern Ireland.

Other work included consideration of the outcome of the Comprehensive Spending Review, and taking evidence and making recommendations about the draft Budget and the draft Programme for Government. We supported the view set out in the draft Budget that:

*"one of the most significant issues facing this and future Executives will be the priority that should be given to health and social services compared to other public services".*



### **The Members are:**

#### **Mrs Iris Robinson MP (Chairperson)**

Mrs Michelle O'Neill  
(Deputy Chairperson)

Mr Thomas Buchanan

Rev Dr Robert Coulter

Dr Kieran Deeny

Mr Alex Easton

Mr Tommy Gallagher

Mrs Carmel Hanna

Mr John McCallister

Mrs Claire McGill (from 20/05/08)

Ms Carál Ní Chuilín (until 20/05/08)

Ms Sue Ramsey



## A Working Assembly



We gathered evidence on a range of policy issues and made our views known to the Minister. These issues included the Bamford Review of Mental Health and Learning Disability, autism services, the stroke strategy, dementia services, and healthcare-acquired infections, such as MRSA and clostridium difficile.

As part of our efforts to engage with stakeholders and the general public, we held eight of our 40 formal meetings outside Parliament Buildings. We also undertook ten informal visits to various parts of Northern Ireland and three visits outside Northern Ireland. We developed innovative ways to allow more groups, who would otherwise not get the opportunity to meet the Committee, to put forward their views. To this end we held 26 informal meetings and hosted two informal receptions in Parliament Buildings. These provided an opportunity for health related groups to speak to us on a diverse range of issues. A further reception has been scheduled early in the next session.



## Committee for The Office of the First Minister and deputy First Minister

**The Committee completed a major inquiry into child poverty in Northern Ireland and obtained the support of the Assembly for the 47 cross-departmental recommendations in its report.**

In September 2007, we began a major inquiry into child poverty in Northern Ireland. During the inquiry, we considered more than 50 written submissions and took oral evidence from around 30 organisations, including 7 government departments.

We recognised that there is child poverty throughout Northern Ireland, and so we held oral evidence sessions in the offices of Dungannon Borough Council and Magee College, as well as in Parliament Buildings. Our report included 47 recommendations for consideration by the Office of the First Minister and deputy First Minister (OFMDFM) and the Executive. It was approved by the Assembly, with support from all sides of the House, on 18 June 2008.

On 20 June 2007, we heard from the First Minister and deputy First Minister on the Executive's emerging priorities and OFMDFM's priorities for 2007/08. We supported successful bids by OFMDFM to increase budget allocations for victims and survivors and for the Planning and Water Appeals Commission. We also strongly supported calls for additional resources for children and young people's priorities.

On 26 November 2007 we led a 'take note' debate on the draft Programme for Government and Investment Strategy for Northern Ireland and subsequently published a co-ordinated response to these on behalf of Statutory Committees.

In March 2008, we considered a proposal from the First Minister and deputy First Minister to seek accelerated passage for the Commission



### **The Members are:**

**Mr Danny Kennedy (Chairperson)**

Mrs Naomi Long (Deputy Chairperson)

Ms Martina Anderson

Mr Tom Elliott

Mrs Dolores Kelly

Mr Barry McElduff

Mr Francie Molloy

Mr Stephen Moutray

Mr Jim Shannon

Mr Jimmy Spratt

Mr Jim Wells

## A Working Assembly

for Victims and Survivors Bill. We subsequently took evidence from OFMDFM and the four Commissioners for Victims and Survivors before public consultation on a new strategic approach for victims and survivors.

Other work included examining the Draft Public Authorities (Reform) Bill and proposals to introduce regulations to implement the EU Gender Goods and Services Directive. We also undertook detailed consideration of regulations to improve legal protection for people with a disability. We successfully pressed for early action to introduce regulations to protect people with a disability from discrimination in the provision of transport services.

In June 2008, some Members visited the European Parliament and the Office of the Northern Ireland Executive in Brussels. This was to help us to fulfil our role in scrutinising OFMDFM's work in promoting international relations and co-ordinating European policy.



## Committee for Regional Development

**The Committee's top priorities this year were water reform and transport.**

Since May 2007, we held 46 full Committee meetings and three Committee subgroup meetings, with attendance of 85%. We have met with more than 30 interest groups and stakeholder organisations, and held meetings in Magee College, Newry and Mourne District Council offices, Belfast International Airport and Ballymena Business Centre, visited Derry/Londonderry, Warrenpoint, Coleraine and Belfast harbours and attended conferences on transport, ports and airports.

Our top priority has been water reform. Starting in May 2007, we took oral and written submissions from a wide range of industry and community stakeholders. We published detailed responses to the proposals in the Strand One and Strand Two reports issued by the Executive's Independent Water Review Panel. We also initiated an Assembly debate on the Strand One proposals and, in June 2008, appointed a specialist adviser to help us formulate our response to the planned public consultation on the Executive's proposals for water reform.

We also carried out a great deal of work on transport, particularly in the case for a rapid transit system for Belfast. We visited vehicle manufacturers to gather in-depth information on the subject. Some members took part in a visit, with the Minister for Regional Development and representatives from local councils, to view bus-based rapid transit systems in Amsterdam, Utrecht and Eindhoven in Holland. We also visited the proposed routes for the rapid transit system in Belfast and examined the land and road use issues that these have raised. Our views were published in the Committee's response to the Strategic Outline Case for Rapid Transit in Belfast report in May 2008.

In addition we published our views on issues including the draft Budget, draft Investment Strategy and draft Programme for



**The Members are:**

**Mr Fred Cobain (Chairperson)**

Mr Jim Wells (Deputy Chairperson)

Mr Cathal Boylan

Mr Willie Clarke

Mr John Dallat

Mr William Irwin

Mr John McCallister

Mr Raymond McCartney

Mr Stephen Moutray

Mr George Robinson

Mr Brian Wilson

## A Working Assembly

Government; the Review of the Regional Development Strategy; free travel for people aged 60-64 years; proposals for the reform of ports policy in Northern Ireland; the Accessible Transport Strategy Action Plan; and the Varney Review.

On legislation we considered more than 200 statutory rules and began our pre-legislative scrutiny of Departmental proposals for legislative change in the powers and governance of ports and harbours, and on proposals for a Roads (Miscellaneous Provisions) Bill.



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## Committee for Social Development

### Housing and regeneration have been the main issues for the Committee for Social Development

We considered five pieces of primary legislation: the Pensions Bill; Child Maintenance Bill; Mesothelioma, etc., Bill; Welfare Reform Bill and the Charities Bill. We consulted widely and reported formally on the Charities Bill, recommending a number of amendments that were tabled by the Minister and approved by the Assembly.

Our principal focus was Minister Ritchie's new housing agenda. Members attended conferences on social and affordable housing in Sheffield, Belfast and Cork. The conferences provided an excellent opportunity for us to learn about various aspects and models of social and affordable housing. They also provided information that helped our scrutiny of the Department's work in this area. We also visited Dublin to see at first hand examples of best practice in mixed tenure housing.

We are conducting an inquiry into town centre regeneration. We have received written and oral evidence from a wide range of organisations on this matter. We are also planning a visit to Boston in the new session to see examples of good practice in this field. We will publish our inquiry report in the next session.

We considered the administration of Disability Living Allowance in detail and will publish a report on our findings in the next session.

We consulted widely with Neighbourhood Renewal Partnerships on the implementation of the Neighbourhood Renewal Strategy. This took the form of a questionnaire, workshops and evidence sessions. We are working in this area on an ongoing basis and we will publish a report on the consultation in the next session.



#### **The Members are:**

**Mr David Simpson MP (Member and Chairperson from 10/06/08)**

Mr David Hilditch (Deputy Chairperson)

Mr Mickey Brady

Mr Thomas Burns

Mr Gregory Campbell MP (Member and Chairperson until 10/06/08)

Mr Fred Cobain

Mr Jonathan Craig

Ms Anna Lo

Mr Alban Maginness

Mr Fra McCann

Mrs Claire McGill (until 20/05/08)

Ms Carál Ní Chuilín (from 20/05/08)

Miss Michelle McIlveen



## Standing Committees

### Committee for Assembly and Executive Review

**This newly established Committee focused on the devolution of policing and justice matters.**

During the period of this report, we met 28 times and conducted a major inquiry into the devolution of policing and justice matters.

In the course of the inquiry we considered 30 written submissions and held eight evidence sessions. The witnesses included the Secretary of State for Northern Ireland, the Lord Chief Justice, the Chief Constable, the Director of Public Prosecutions, the Head of the Northern Ireland Civil Service, the Chairman of the Policing Board and the Chief Executive of the Northern Ireland Court Service. We also took evidence from two 'expert witnesses', namely Professor Jackson (Queen's University of Belfast) and Mr PJ Fitzpatrick (Chief Executive of the Irish Court Service).

Our report, published in March 2008, contained 41 recommendations. These related to the policing and justice matters which might be transferred, the ministerial model and procedures for filling ministerial posts, including the structure of any new department, the timing of the devolution of policing and justice matters and further work needed. This would enable the Assembly, if it so desired, to request

#### *Assembly and Executive Review Committee*

*This Committee exercises the functions set out in Section 29A and 29B of the Northern Ireland Act 1998, and Standing Order 59 which provide for the committee to:*

- *consider matters relating to the functioning of the Assembly or the Executive Committee as may be referred to it by the Assembly.*
- *consider the operation of Sections 16A to 16C of the Northern Ireland Act 1998 and, in particular, whether to recommend that the Secretary of State should make an order amending that Act and any other enactment so far as may be necessary to secure that they have effect, as from the date of the election of the 2011 Assembly, as if the executive selection amendments had not been made.*  
*("the 2011 Assembly" and "the executive selection amendments" have the same meanings as in section 29B of the NI Act 1998).*
- *make a report to the Secretary of State, the Assembly and the Executive Committee, by no later than 1 May 2015, on the operation of Parts 3 and 4 of the Northern Ireland Act 1998.*



#### **The Members are:**

##### **Mr Jimmy Spratt (Member and Chairperson from 04/03/08)**

Mr Raymond McCartney  
(Deputy Chairperson)

Mr Alex Attwood

Rt Hon Jeffrey Donaldson MP  
(Member and Chairperson until 26/02/08)

Mrs Carmel Hanna

Mr Danny Kennedy

Mr Alex Maskey (from 20/05/08)

Mr Nelson McCausland

Mr Ian McCrea

Mr Alan McFarland

Ms Carál Ní Chuilín (until 20/05/08)

Mr John O'Dowd

Mr George Robinson



## A Working Assembly

the devolution of these powers. The report was approved by the Assembly and referred to the Secretary of State for Northern Ireland in March 2008.



## The Audit Committee

### **The Audit Committee approved the estimates and corporate plan for the Northern Ireland Audit Office and agreed an amendment to Standing Orders.**

We met for the first time on 7 June 2007 and agreed the estimates for the Northern Ireland Audit Office for the financial year 2007/08.

During February 2008, we worked with the Committee on Procedures for a motion which was approved by the Assembly, amending SO53.\* This amendment allowed the Audit Committee to table a motion for the salary of the post holder of the Comptroller and Auditor General. We subsequently considered the salary of the Comptroller and Auditor General. We noted the agreement in place that the salary should be linked to what was recommended for the judiciary at salary group 5 by the Senior Salaries Review Body. We tabled a motion for the salary on 31 March 2008. This was approved by the Assembly.

We also examined and approved the corporate plan for the Northern Ireland Audit Office for 2008–2011. Our work also included examining the issue of environmental audit and the code of practice for data matching. We began preparations for the approval of external auditors for the Northern Ireland Audit Office.

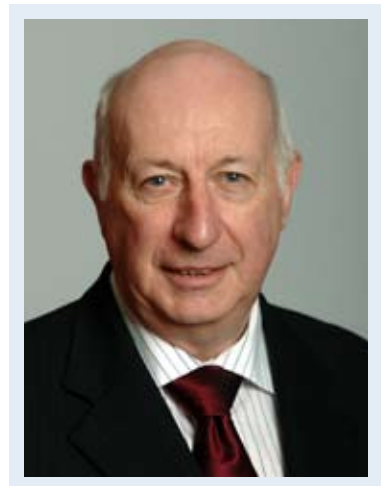
The Standing Orders for the Audit Committee were also amended in February 2008 to give us powers to call for persons and papers as per section 44(1) of the Northern Ireland Act 1998.

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*The Audit Committee exercises the functions laid upon the Assembly by Section 66 of the Northern Ireland Act 1998 and Standing Order 58, namely to agree with the Comptroller and Auditor General for Northern Ireland the operating expenses of the Northern Ireland Audit Office and to lay before the Assembly the estimate of these expenses.*

*The Committee also examines and scrutinises the NIAO 3-year rolling corporate plan and tables any motion relating to the salary payable under Article 4(1) of the Audit (Northern Ireland) Order 1987 to the holder of the office of the Comptroller and Auditor General.*

\* Subsequently renumbered as SO58



#### **The Members are:**

##### **Mr Robin Newton (Chairperson)**

Mr Samuel Gardiner  
(Deputy Chairperson)

Dr Stephen Farry

Mr John O'Dowd

Mr Pat Ramsey



## Committee on Procedures

**The Committee on Procedures undertook three inquiries. We also reviewed and made changes to a number of Standing Orders and introduced a new one.**

Our first inquiry looked into the potential for electronic voting, whereby members could vote from their places in the Chamber rather than dividing into the lobbies to be counted. We decided against electronic voting because it robbed voting of some of its theatre. We also felt that voting by dividing into the yes/no lobbies provided an opportunity for back-benchers to talk informally with Ministers. The breathing space provided by a division is useful, particularly after an intense debate.

### **The Members are:**

#### **Lord Morrow (Chairperson)**

Mr Mervyn Storey  
(Deputy Chairperson)

Mr Mickey Brady (from 20/05/2008)

Mr Francie Brolly

Lord Browne

Mr Willie Clarke (until 20/05/08)

Mr Raymond McCartney

Mr David McClarty

Mr Adrian McQuillan

Mr Sean Neeson

Mr Declan O'Loan

Mr Ken Robinson

Our second inquiry looked into the current structure and systems which apply to Assembly committees. We examined issues such as reducing membership, using substitutes and rapporteurs, days and times of committee meetings, quorum and joint committees. Our report, which was debated in the Assembly on 2 June 2008, made recommendations on quorum and on introducing joint committees. An amendment to Standing Orders allowing for a reduced quorum in certain limited circumstances was introduced on 1 July 2008. We have begun work on a new Standing Order on joint committees.

While we have not yet reported to the Assembly, we have completed our third inquiry into private bills and drafted a policy on procedures for private bills. The inquiry examined: the stages that private bills would be expected to go through; the role of a private bill committee; the use of parliamentary agents; and the lodgement of objections and fees.

We also carried out a number of smaller reviews of possible new procedures. This included a procedure allowing for a 'right of reply' for members of the public who had been adversely named during Assembly proceedings. After considering this possibility we decided

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*In accordance with Standing Order 54 the Committee on Procedures considers and reviews on an ongoing basis the Standing Orders and procedures of the Assembly.*

against it. After detailed consideration we did bring a totally new Standing Order called 'Matters of the Day' to the Assembly. It gained Assembly approval on 29 April 2008. This new Standing Order provides a formal procedure for Members to comment on events or incidences of significant public interest. Work on a new Standing Order to allow for written Ministerial statements is ongoing.

On 1 July 2008 we gained Assembly approval for a number of amendments to Standing Orders. These included: allowing all Assembly committees powers as per section 44(1) of the Northern Ireland Act 1998; changing the length of time for tabling amendments to motions (SO15); amending the Standing Orders on committees for clarity and grammar (SO46-48); amending the Standing Order for the Business Committee for clarity and grammar (SO50); and adding a new section to the Standing Orders on interpretation regarding the nominating officer (SO76).

Finally, we visited the Scottish Parliament, House of Commons and the Irish Parliament to learn about best practice. These visits contributed to our knowledge of procedures and proved very helpful to us in our inquiries and reviews.



## Committee on Standards and Privileges

The Committee on Standards and Privileges' focus was on undertaking an extensive review of the Assembly's Code of Conduct and the Guide to the Rules Relating to the Conduct of Members.

The Northern Ireland Assembly Code of Conduct and the Guide to the Rules relating to the Conduct of Members had not been reviewed since 2002 and we recognised the need to make this our priority.

Further to holding public evidence sessions into the revised Code and Guide, and considering other examples of best practice, we put our suggested amendments out to public consultation.

This consultation concluded on 4 August 2008.

We will consider all submissions in the autumn before laying the amended Code and Guide before the Assembly for agreement.

We also agreed an arrangement with the Assembly Ombudsman to act as the Interim Assembly Commissioner for Standards. In this role he carries out independent investigations into complaints against MLAs and reports back to us.

### The Members are:

#### Mrs Carmel Hanna (Chairperson)

Mr Willie Clarke  
(Deputy Chairperson from 21/01/08)

Mr Allan Bresland

Mr Francie Brolly

Rev Dr Robert Coulter

Mr Alex Easton

Mr David Hilditch

Mr Paul Maskey (from 28/05/08)

Mrs Claire McGill  
(from 28/01/08 until 20/05/08)

Mr Gerry McHugh  
(Deputy Chairperson until 21/01/08  
and Member until 28/01/08)

Mr Adrian McQuillan (until 29/05/07)

Mr Alastair Ross (from 29/05/07)

Mr George Savage

Mr Brian Wilson

*The Committee on Standards and Privileges has the power to:*

- consider specific matters relating to privilege referred to it by the Assembly
- oversee the work of the Assembly Clerk of Standards
- examine the arrangements for the compilation, maintenance and accessibility of the Register of Members' Interests and any other registers of interest established by the Assembly
- review from time to time the form and content of those registers
- consider any specific complaints made in relation to the registering or declaring of interests referred to it
- consider any matter relating to the conduct of Members, including specific complaints in relation to alleged breaches of any code to which the Assembly has agreed and which have been drawn to the Committee's attention; and recommend any modifications to any Assembly code of conduct as from time to time appear necessary.

## A Working Assembly

During the year we referred 15 different issues for investigation to the Interim Assembly Commissioner for Standards. The Interim Commissioner considered all of these issues and further to his advice two of these issues proceeded to full investigation and warranted the production of a Committee report. These reports are published on the Committee's website.

We also registered and approved nine All Party Groups or All Party Assembly Groups in this time period.





## Public Accounts Committee

The Public Accounts Committee holds to account those responsible for spending public monies and seeks sustained improvements to the public service by identifying lessons from the past and promoting best practice for the future.

This has been an extremely busy and demanding period for us in not only taking over work commenced at Westminster, but beginning our own selection and consideration of the reports of the Northern Ireland Audit Office.

Departmental Accounting Officers and senior managers were regularly before the Committee in public session to answer Members' questions and to explain their plans for the future. From the outset, we made clear to those coming before us that we welcomed innovation in the interests of efficiency, where the risk has been well thought through and managed. On this basis, the Committee has sought to give all a fair hearing. We believe that this approach has produced positive outcomes.

We published 17 reports that not only identified problem areas but made positive recommendations on the way forward.

It would be unrealistic to mention in detail all of the Committee's reports but some do deserve special mention:

- **Report on the Transfer of Surplus Land in the PFI Education Pathfinder Project** – this report clearly showed how not to transact a PFI project and set the minimum standards for future projects.
- **Report on Use of Consultants** – this report raised serious concerns at what seemed to be uncontrolled expenditure on private consultants in the public service.

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*In accordance with Standing Order 56 the Public Accounts Committee considers accounts and reports on accounts laid before the Assembly.*

### The Members are:

**Mr Paul Maskey (Member and Chairperson from 20/05/08)**

Mr Roy Beggs (Deputy Chairperson)

Mr Mickey Brady  
(from 01/10/07 until 21/01/08)

Mr Thomas Burns (from 04/03/08)

Mr Jonathan Craig

Mr Willie Clarke (until 1/10/07)

Mr John Dallat

Mr Simon Hamilton

Mr David Hilditch

Mr Trevor Lunn

Mr Ian McCrea  
(from 01/10/07 until 27/05/08)

Mr Patsy McGlone (until 04/03/08)

Mr Mitchel McLaughlin

Mr John O'Dowd (Member and Chairperson until 25/05/08)

Ms Dawn Purvis

Mr Jim Wells (from 27/05/08)

- **Report on Good Governance** – Effective Relationships between Departments and their Arm's Length Bodies – this report emphasised the continuing responsibilities that departments have to ensure that adequate controls are always in place where public funding is involved.
- **Report on National Fraud Initiative** – this was a unique report in that the Committee wished to show its support for the extension of the National Fraud Initiative to Northern Ireland and to encourage all public bodies to participate.

We look forward to building on our achievements in the coming year. We will focus on issues of governance, in particular, ensuring that there is a strong culture of accountability in departments' relationships with their Arm's Length Bodies. It will not be enough to have the right structures in place. Good governance will need to be seen to be delivered.

In April 2008, the Committee Chairperson and Clerk attended the first ever meeting of Public Accounts Committee Chairs and Clerks from throughout these islands in Cardiff. It is hoped that these contacts can be built upon over the coming year to allow for further improvements to our working practices.



# An Engaging Assembly

Whilst recognising that Members have primary responsibility for maintaining links between the Assembly and the public, the Assembly Commission has set out the development of a dynamic and responsive strategy for outreach and public engagement as a key strategic priority.

The Assembly Commission believes there is a clear role for the Assembly in engaging with the public, involving the development of a formal engagement and outreach policy and programme, driven by this vision of a vibrant civil society working in partnership with its politicians.

The Assembly Commission feels that it is important that the Assembly has a clear, consistent and long-term strategy in place to engage with members of the general public.

Improving public access to the Assembly, and knowledge and understanding of its work and role, is a primary objective of this Engagement Strategy.



# An Engaging Assembly

## Events: Welcoming People from Home and Abroad

The Events Office provides an invaluable service to the Northern Ireland public and visitors from around the world. Guests to Parliament Buildings can receive a comprehensive tour of the Great Hall, Senate Chamber and Assembly Chamber, which details the history and architecture of Parliament Buildings. They can also find out how the Northern Ireland Assembly functions today.

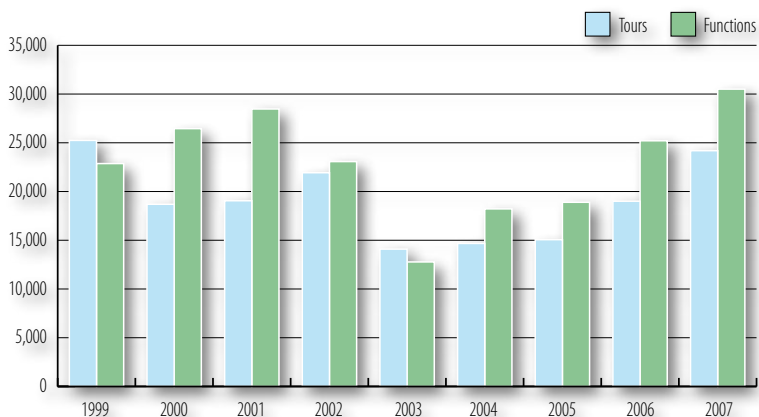
Since the Northern Ireland Assembly opened its doors, guests have hailed from 130 countries, including Sri Lankan and Iraqi Parliamentarians.

The Events Office also supports the 108 MLAs with the planning and managing of functions they wish to hold at Parliament Buildings. Assembly Commission legislation was revised so that each Member's proposed function at Parliament Buildings requires cross-community support and sponsorship from three other Members.

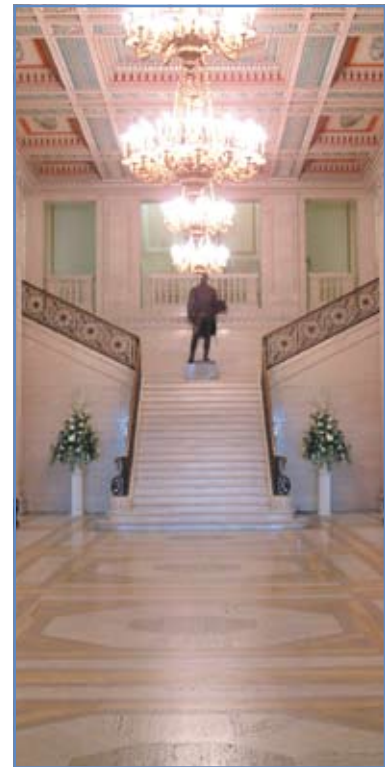
Between May 2007 and July 2008, the Events Office had the largest number of guests for any year since it opened in 1998. The following details the number of events and tours held and guests received:

- 656 functions were held, which were attended by 43,855 guests.
- 34,960 people took part in 1,381 tours.
- The total number of visitors to Parliament Buildings for tours and functions during the period of this report was 78,815.

**Fig 1: Events Office guests numbers for the period 1999 – 2007**



*Great Hall*



*Senate Chamber*



*Assembly Chamber*



## An Engaging Assembly

*Celebration Youth Event*



*Keltic Dreams Event*



*Celebration Youth Event*



*Royal National Institute for the Blind Event*



A host of distinguished guests from around the world, including US President George W Bush, visited Stormont during the 2007/08 period. The Events Office played a vital role in the smooth and efficient running of Devolution Day on 8 May 2007, attended by former British Prime Minister Tony Blair, and the US Investment Conference on 8 May 2008, held under the patronage of Mayor Bloomberg of New York.



The Northern Ireland Assembly does not host profit-making events at Parliament Buildings, but it does host charitable fundraising functions. Charities and not-for-profit organisations have used this magnificent venue and the services provided by the Events Office. During the year Amnesty International, the Zimbabwe Solidarity Campaign, the Make-A-Wish Foundation and Marie Curie were just some of the organisations that used Parliament Buildings for their events.

On Saturday 4 April 2008 the normally quiet Parliament Buildings became a noisy, bustling cauldron of activities. The Celebration Youth organisation took over the premises for their headline event for Community Relations Week. Committee rooms and even the Great Hall became venues for non-parliamentary business including dance, drama, circus skills, break-dancing, rock music lessons, wall-climbing and even graffiti wall painting. This was an extremely busy and successful day attended by over 250 young people. Everyone, including staff, went home afterwards feeling both exhausted and fulfilled.

The Diversity Day Reception hosted by the First and deputy First Ministers is an example of the forward-thinking and inclusive nature

## An Engaging Assembly

of the Assembly's events. Its aim was to reach out to minority groups in Northern Ireland and further afield. A group of children from various ethnic minorities from the Bronx in New York performed traditional Irish dance in the Great Hall.



For the 2007 Christmas tree lighting ceremony, the Speaker, William Hay, had representatives from Northern Ireland's older community as the key guests. Over 200 guests were enthralled by the famous Anúna choral, whose enchanting cathedral chant style was particularly suited to the Great Hall. Young harpists, Jack and Katie Patience, provided ambient background music and later had the honour of switching on the tree lights to the applause of all guests.

### Education Service

The Education Service provides an Educational Visits Programme in Parliament Buildings. It also provides educational resources to support teaching and learning about the Northern Ireland Assembly, including an education website, <http://education.niassembly.gov.uk>. The Education Service seeks to encourage young people and others



*St. Patricks Day Event*

## An Engaging Assembly



to learn about the Assembly, to understand how it affects their lives and to take part in the democratic process.

The Education Programme has been operating since 2003, and demand has always been high. However, the restoration of devolution has seen even greater interest in visiting Parliament Buildings and the Education Service has never been busier. From 8 May 2007 to 4 July 2008, 519 groups, comprising 16,565 participants, took part in the Education Programme. Due to such high demand, the Education Service had to stop taking bookings after 31 March 2008 for the rest of the academic year.

Although the main focus of the Education Programme has been on schools and young people, it is open to any group wishing to learn about the Northern Ireland Assembly. The Education Service has developed a range of programmes to suit different group types, taking account of age and ability levels.

### ***What does the Education Programme involve?***

All groups receive a Powerpoint presentation on the Assembly and a tour of the building (including a visit to the Public Gallery when the Assembly is sitting). Depending on the needs of the group, the programme may also include one or more of the following: an activity session (schools); meetings with MLAs or party staff; or an address by Assembly staff such as a committee clerk.

Everyone taking part receives an educational pack containing relevant information and educational resources.

### ***Participants in the Education Service Programme from 8 May 2007 – 4 July 2008.***

Type of group	Number of groups	Percentage of groups	Number of participants	Percentage of participants
Schools	371	71.48%	12,953	78.19%
Youth	46	8.86%	1,178	7.11%
University	50	9.63%	1,353	8.17%
Adult	33	6.36%	604	3.65%

# An Engaging Assembly

Type of group	Number of groups	Percentage of groups	Number of participants	Percentage of participants
Further & Higher Education	11	2.12%	242	1.46%
Exchange	8	1.54%	235	1.42%
<b>Totals</b>	<b>519</b>		<b>16,565</b>	

The majority of groups came from Northern Ireland (430 groups). Groups also visited from other parts of the UK, Republic of Ireland, USA, France, Spain, Germany, Sweden and Denmark.

School groups made up over 70 per cent of participants and included a range of primary and post-primary students studying citizenship, government and politics, history, and education for mutual understanding. Youth groups included alternative education and youth participation groups.

Visiting universities came from Northern Ireland, England, Sweden, Denmark and the USA. Adult groups included many from the voluntary sector, citizenship teachers and visitors from abroad.

### Other Education Service Events

The Education Service worked with the External Liaison Unit to organise a Youth Parliament to mark Commonwealth Day on 10 March 2008. Forty students from four local post-primary schools took part in debates on the theme 'Environment – Our Future'. The YMCA also held a Youth Parliament on 31 March 2008. The Education Service contributed to the Good Morning Ulster radio broadcast on 8 May 2008, which celebrated one year of devolution.

A seminar for post-primary teachers on the work of Parliament was organised on 13 June 2008 by the Education Service and delivered by the Westminster Education Service Outreach Team. On 2 and 3 July 2008 a group of interns from the Ontario Legislature took part in a programme created by the Education Service.

*Dalriada Grammar School*



*Good Morning Ulster Radio Broadcast*



*Strathearn Grammar School*



*Engage Youth Participants*



*Dalriada Grammar School*



# An Engaging Assembly

*Iraqi Commissioners*



The Education Service continues to develop links with relevant outside institutions, including other legislatures, the Electoral Commission and the Education and Library Boards.

## External Liaison

### Outreach

The External Liaison Unit provided an outreach service to representatives from statutory agencies, the voluntary and community sector and business groups, to explain how the Assembly works and to encourage their involvement. Organisations included the Northern Ireland Tourist Board, the Children's Commissioner, the Consumer Council, NICVA, Rotary Clubs, development organisations and residents' associations.

*Iraqi Commissioner meets the Speaker*



### Inward Visits

Since restoration, the External Liaison Unit has tailor made programmes to meet the needs of the many delegations requesting visits. Delegations have included presidents, ambassadors and politicians from around the world, from areas of conflict or post conflict such as Burundi, Slovenia, Sri Lanka, Iraq and Iran.

*Commonwealth Day*



### Outward Visits

Members of the Commonwealth Parliamentary Association (NI) branch attended the annual conference in New Delhi to discuss urgent global issues including pollution, poverty, water supplies and human trafficking. They also visited the ASHA Community Education Project, which is supported by a number of local schools.

*Sri-Lankan Delegation meets Deputy Speaker*



Assembly Members attended the 10th European Parliament's Research Initiative conference on ICT for Parliamentarians hosted by the Houses of the Oireachtas in Dublin in March 2008. Parliamentarians got to share experience on how to secure greater voter participation at elections and increase public interest in politics using ICT.

*Basque Parliamentarians*



# An Evolving Assembly

In the autumn of 2007 a comprehensive review of the Assembly Secretariat was undertaken which examined the organisations structure and processes and provided the Assembly Commission with a framework from which the Secretariat could make a fresh start. The Assembly Commission accepted the review report in full and set in place the mechanisms to take forward its implementation.



*The Speaker and Commission Members receive the Review Report from Chair George Reid and Director John Hunter at Stormont on 2 November 2007.*

The review included 47 key recommendations within key business areas and unveiled a dynamic approach to corporate and business planning. A new Clerk / Director General to the Assembly and five directors were recruited as part of this exercise.

Also arising from the review, were proposals for organisational restructure which resulted in the formation of four main directorates, those of:

- The Clerking and Reporting Directorate which is responsible for covering business areas including Clerking Assistant and Official Report;

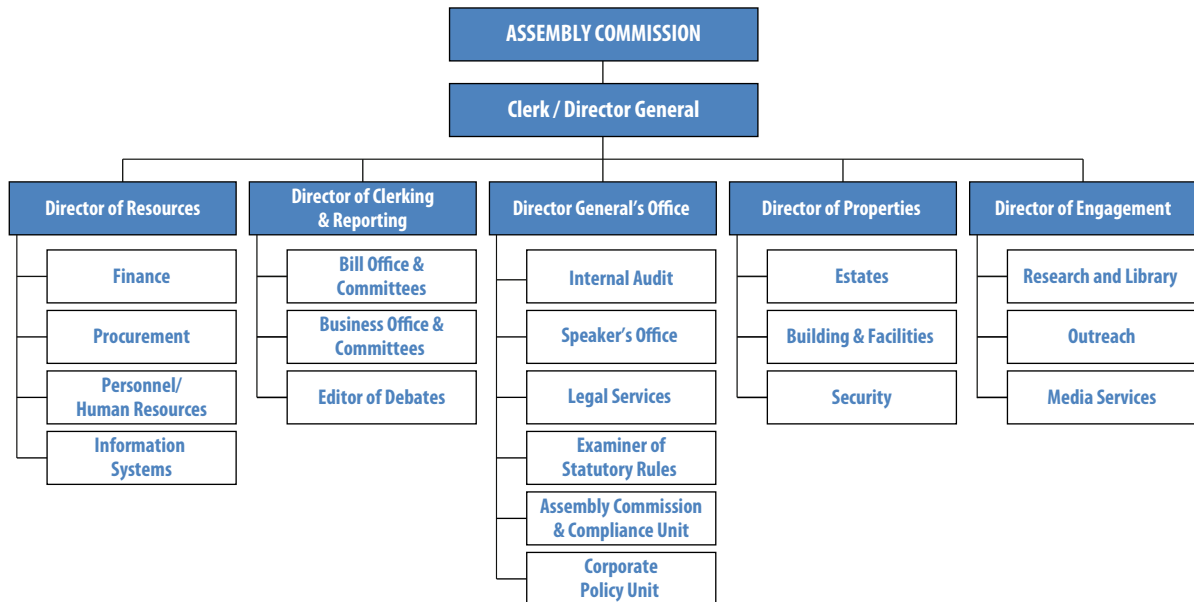
*"We were impressed by the strength of commitment and dedication to the Assembly shown by staff."*

*"Our over-riding purpose is to strengthen democracy in partnership with all the people of Northern Ireland"*



# An Evolving Assembly

- The Resources Directorate which is responsible for covering business areas including Finance, Personnel and IT;
- The Properties Directorate which is responsible for covering business areas including Accommodation, Facilities Management and Security; and
- The Engagement Directorate which is responsible for covering business areas including the Information Office, Outreach and Research and Library.



The Assembly Commission has also agreed the establishment of an independent parliamentary service by 2010 and work is progressing to develop bespoke staff and operational systems for the Secretariat.

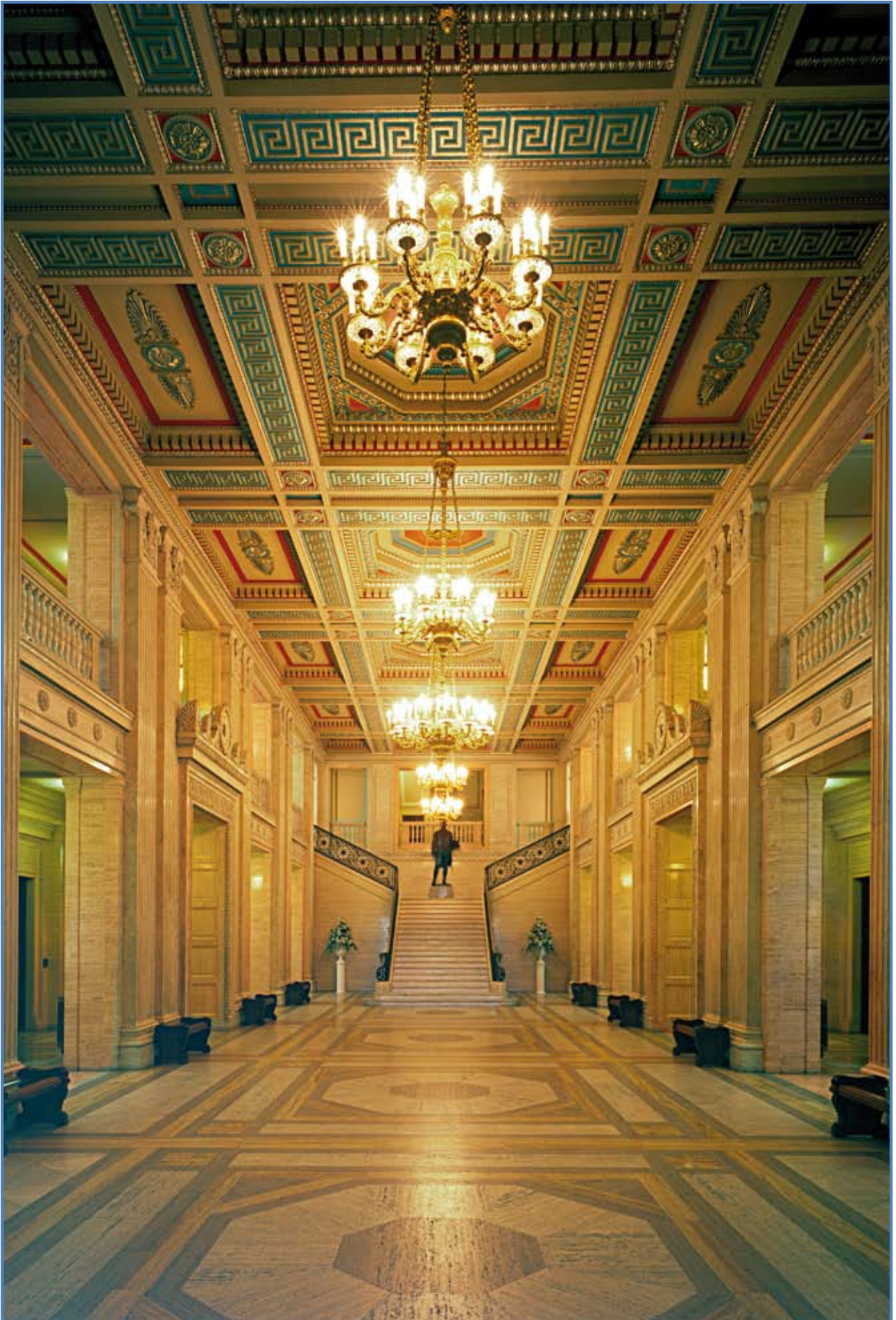
# Accommodating the Assembly

Engagement with civil society is a necessity in 21st century politics. Citizens are showing increasing interest in single issue politics and the Commission is very conscious that the Assembly must engage with civil society and promote public knowledge of and, most importantly, participation in the democratic process.



The Commission clearly recognises its responsibilities in these areas, as reflected in its new purpose, vision and strategic priorities. Translating these aspirations into a plan of action, including the specification of accommodation requirements is a major challenge.

Parliament Buildings is a beautiful and historic building, which has been appreciated by visitors from around the world. It opened in 1932 for Parliament and is now a fitting location for the Northern Ireland Assembly.



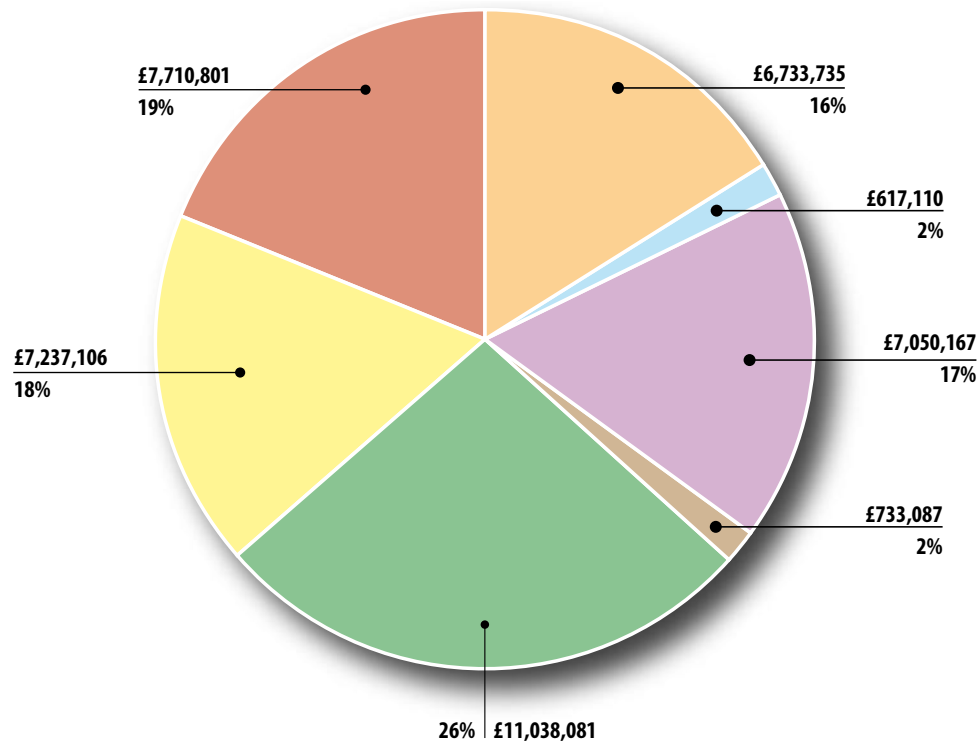
Great Hall, Parliament Buildings, Stormont — Chris Hill Scenicireland.com

# Looking Ahead

The Assembly Commission has agreed on strategic considerations and key challenges to guide its work over the next two years, namely:

- Human Resource Management: Separation Project by 2010 – pay and grading / revised terms and conditions for staff;
- The development of an Accommodation Project;
- The development of an Engagement and Outreach Strategy;
- Ensuring accountability: Performance measurement – Key performance indicators for Secretariat;
- The Senior Salaries Review Body (SSRB) review – Management and implementation of key recommendations;
- Freedom of Information: Openness and transparency in information flows;
- The development of the Secretariat Audit and Risk Committee;
- The development of a Good Relations Strategy;
- The development of a Minority Language Policy;
- The review of the Assembly's Publication Scheme;
- The upgrade of the Assembly website;
- Business continuity/Emergency planning;
- The Code of Conduct for Secretariat Staff; and
- The development of a Sustainability Strategy.

# Operating Cost Statement April 2007 – March 2008



- Non Cash (depr, cost of capital, notionals)
- Secretariat Admin Expenditure
- Secretariat Payroll
- Party Allowance
- Office Cost Allowance
- Members Admin Expenditure
- Members Payroll

*Full details on Northern Ireland Assembly expenditure for the above period can be found in the Assembly's Resource Accounts. Copies are available from the Deputy Finance Officer, Annexe C, Dundonald House, BT4 3SF*





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ISBN 978-0-339-40152-5



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