



**COMMONWEALTH PARLIAMENTARY ASSOCIATION
NORTHERN IRELAND ASSEMBLY BRANCH – EXECUTIVE COMMITTEE**

**MONDAY 2ND DECEMBER 2013
4.15PM IN ROOM 30**

Present:

The President, Mr William Hay MLA
Mr Stewart Dickson MLA
Mr Basil McCrea MLA
Mr Alban Maginness MLA
Mr Jim Wells MLA

Apologies:

Mr David McClarty MLA
Mr Jimmy Spratt MLA

Also In attendance:

Mr John Stewart, Director of Information & Outreach
Ms Susie Brown, Head of Outreach & Education (CPA Branch Secretary Designate)
Mr Paul Stitt, Speaker's Office
Ms Louise Close, Outreach
Ms Nicola Crawford, Outreach (Minutes)

1. WELCOME

The President welcomed Members to the meeting.

2. APOLOGIES

Mr David McClarty and Mr Jimmy Spratt were unable to attend.

Mr Maginness asked that the Branch send their best wishes to Mr McClarty.

3. MINUTES OF PREVIOUS MEETING

The minutes were agreed without amendment.

3. CPA REVIEW

The President asked Members if they had considered the final review paper and if they were content with the recommendations.

All Members stated that they were content.

4. ELECTION OF EXECUTIVE COMMITTEE

The President advised Members that a special general meeting of the Branch to elect members of the Executive and Selection Committees would take place immediately after the meeting.

He advised that six nominations for the Executive Committee and five nominations for the Selection Committee had been received.

5. COMMONWEALTH DAY 2014

The President informed the Members that plans are now underway for the Commonwealth Games themed event to celebrate Commonwealth Day in March 2014. He stated that a submission and draft programme had been written and were in Members' packs.

The Speaker asked Members to consider what input they could have in the event and to advise the Outreach office of any ideas they may have.

6. VISITS UPDATE

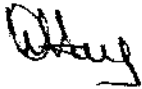
The President asked Members to take note of the inward visits to the Assembly since the last meeting and reminded Members of the importance of attending meetings with visiting VIPs.

7. A.O.B

No other business.

8. DATE OF THE NEXT MEETING

The next meeting will be on **Monday 24th March 2014 at 5.00pm in Room 29.**

A handwritten signature in black ink, appearing to read 'W. Hay', written in a cursive style.

**WILLIAM HAY MLA
PRESIDENT**